



**Film Production Grant Scheme for Promoting Chinese Culture
("GSPCC")
Application Form for Government Grant
("Application Form")**

Notes for Application

- 1 Application from 28 February (Friday) to 1 September (Monday) 2025 at 6:00pm (GMT+8), both dates inclusive.
- 2 This Application Form shall be read in conjunction with the Guide to Application of the GSPCC ("Guide"). Please read the Guide carefully before completing this Application Form.
- 3 Unless the context otherwise requires, terms defined and expressions used in this Application Form shall bear the meanings set out in the Interpretation part in Section IV of this Application Form.
- 4 This Application Form is provided in Chinese and English versions. An Applicant may complete either the Chinese or English version for submission. If there is any conflict or inconsistency between the Chinese and English versions, the English version shall prevail.
- 5 In support of its Application, the Applicant must duly complete and sign this Application Form and submit the same together with all of the information and required documents (including the Appendices) required herein. Applicants may provide supporting information in separate sheets, if necessary. The information and documents provided in this Application Form and the certified true copies of the required documents submitted will be used in the manner stated in the Guide.
- 6 The checklist of documents to be submitted by Applicants attached to this Application Form is for the Applicants' reference only. Should there be any conflict or inconsistency with the checklist of documents, the Guide and this Application Form shall prevail.

For Official Use Only

Ref. No.:

Date / Time of Receipt:

To: The Government of the Hong Kong Special Administrative Region ("Government") as represented by the Commissioner for Cultural and Creative Industries

Film Production Grant Scheme for Promoting Chinese Culture ("GSPCC")

We, the limited liability company whose particulars appear in Field 1 of Section I of this Application Form ("**Applicant**"), hereby apply for the Government Grant to produce a film project with the particulars set out in the Film Project in Appendix A ("**Film Project**") and a Proposed Budget at Appendix B, and provide the following information relevant to the Film Project in support of this Application.

We confirm that whether or not for bona fide commercial reasons, we must not, whether on our own or in collusion with others (including any of our Associates and Associated Persons) enter into, facilitate or permit any transaction, agreement or arrangement, whether or not legally binding, which in the opinion of the Government, directly or indirectly, has as its purpose or effect or one of its purposes or effects (other than de minimis) of, the contravention or avoidance of the requirements of this Application Form or the Guide.

In signing below we confirm that –

- (a) Section I of this Application Form has been completed fully and correctly to the best of our knowledge and belief; and
- (b) We have read and understood the Guide including paragraph 18 in relation to handling of information, and hereby, being duly authorised by and for and on behalf of the Applicant give/make, the Undertaking and Declaration at Section II of this Application Form.

Signed by Applicant

Applicant (Company Name) :

Authorised Person (Name) :

(Position) :

(Telephone No.) :

(Email Address) :

Signed by Applicant/Authorised
Person for and on behalf of Applicant
[\[delete as appropriate\]](#)

(Signature) : (Company Chop) :

(Date) :

Signed by Witness

Witness (Name) :

(Telephone No.) :

(Email Address) :

(Address) :

(Signature) :

(Date) :

Section I “Particulars of the Applicant”

1 Name of the Applicant

(Chinese)

(English)

2 Business Registration Information (Please provide a certified true copy of the current Certificate of Business Registration.)

Business Registration No. :

Expiry Date :

Registered Office Address :

3 Incorporation Registration Information (Please provide a certified true copy of the following:

- (a) Certificate of Incorporation and if applicable, Certificate(s) of Change of Name;
- (b) the latest annual return; and
- (c) any Notification of Change of Secretary and Company Director filed with the Companies Registry.)

Certificate of
Incorporation No. :

Date of Incorporation (as shown in
the Certificate of Incorporation) :

4 Correspondence Address (if different from the Registered Office Address stated above)

(Chinese)

(English)

Authorised Contact Person(s): (Please provide a list of the authorised contact person(s) in a separate sheet if necessary.)

	Name :	Telephone No. :	Fax No. :	Email Address :
(Representative(s) of Applicant)				
(Producer(s))				
(Film Director(s))				
(Screenwriter(s))				

5 Person(s) having a Controlling Interest in the Applicant (Please use additional sheets if necessary.)

5.1 For individual(s) : (Please submit a statutory declaration in the form at Appendix D-1)

a. Name :		Identification Document and Number:	
Address :			
b. Name :		Identification Document and Number:	
Address :			
c. Name :		Identification Document and Number:	
Address :			

5.2 For corporation(s) : (Please submit a statutory declaration in the form at Appendix D-2.)

a. Name of Company:			
Certificate of Incorporation No. :		Company Director(s) :	
Registered Office Address :			
b. Name of Company:			
Certificate of Incorporation No. :		Company Director(s) :	
Registered Office Address :			
c. Name of Company:			
Certificate of Incorporation No. :		Company Director(s) :	
Registered Office Address :			

6 Financial Condition of the Applicant:

- 6.1 Within twelve (12) months immediately before the date of this Application, has the Applicant refinanced, sought any relief from or extension of or compromised or restructured any credit facility, loan or financial accommodation with any banks, financial institutions or money lenders? (Please insert a "✓" in the appropriate box.)

☐ No ☐ Yes, please give details.

- 6.2 Within twelve (12) months immediately before the date of this Application, has the Applicant paid or been liable to pay any default interest on any credit facility, loan or financial accommodation with any banks, financial institutions or money lenders? (Please insert a "✓" in the appropriate box.)

☐ No ☐ Yes, please give details.

- 6.3 Within twelve (12) months immediately before the date of this Application, has any person granted to the Applicant any credit facility, loan or financial accommodation or any interest in respect thereof been overdue for three (3) months or more, in aggregate? (Please insert a "✓" in the appropriate box.)

☐ No ☐ Yes, please give details.

- 6.4 Within twelve (12) months immediately before the date of this Application, has the Applicant provided any indemnity, guarantee or any financial assistance or support (in any form) to any person (including any Company Director, shareholder, Associate or Associated Person of the Applicant)? (Please insert a "✓" in the appropriate box.)

☐ No ☐ Yes, please give details.

- 6.5 Is the Applicant incorporated within eighteen (18) months before the date of this Application? (Please insert a "✓" in the appropriate box.)

☐ Yes, the Applicant is incorporated within eighteen (18) months before the date of this Application. We hereby submit a certified true copy of the Applicant's latest financial statement.

☐ No, the Applicant is incorporated eighteen (18) months or more before the date of this Application. We hereby submit a certified true copy of the Applicant's latest audited accounts/audited statement which is duly certified as accurate by an auditor.

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- 7 **Other Financial Support from the Government** (See para. 4.2.4 of the Guide. An Applicant will not be eligible to apply for the Government Grant if it has obtained or applied for other financial support (whether in the form of equity or loan financing, grant or sponsorship or any other form) from the Government for the implementation, Production, Completion and/or Delivery of the Film Project.)

- 7.1 Is the Applicant, its Associate or its Associated Person receiving or applying for any financial support (whether in the form of equity or loan financing, grant or sponsorship or any other form) from the Government for any part(s) of the implementation, Production, Completion and/or Delivery of the Film Project (other than this Application)? (Please insert a "✓" in the appropriate box.)

☐ No ☐ Yes, please give details.

- 7.2 Will the Applicant, its Associate or its Associated Person apply for any other financial support (whether in the form of equity or loan financing, grant or sponsorship or any other form) from the Government for any parts of the implementation, Production, Completion and/or Delivery of the Film Project (other than this Application)? (Please insert a "✓" in the appropriate box.)

☐ No ☐ Yes, please give details.

- 8 Producer and Film Director** (the requirement set out in paragraph 4.3.4 and 4.3.5 of the Guide must be fulfilled)
- 8.1 a. Number of Released Films produced by the Producer of the Film Project immediately preceding the date of this Application:
- b. Number of Released Films directed by the Film Director of the Film Project immediately preceding the date of this Application:
- 8.2 a. As at the date of this Application, the Producer of the Film Project must have:
- (i) produced or directed at least one (1) feature narrative film or animation theatrically released in cinemas in Hong Kong or the Mainland within the past twenty (20) years; or
 - (ii) had awarded or nominated for the "Best Film" or "Best Director" in the Hong Kong Film Awards in at least one (1) feature narrative film or animation;
- b. As at the date of this Application, the Film Director of the Film Project must have had directed at least two (2) feature-length narrative films/animations theatrically released in cinemas in Hong Kong or the Mainland within the past ten (10) years.
- Please provide the following information of the Released Film(s) referred to the above criteria in 8.2:

	Released Film of the Film Producer fulfilled the criteria	Released Film 1 of the Film Director fulfilled the criteria	Released Film 2 of the Film Director fulfilled the criteria
a. Chinese title			
b. English title			
c. Name of Producer(s)			
d. Name of Film Director(s)			
e. Name of Screenwriter(s)			
f. Name of Leading Casts			
g. Released in commercial theatres (Hong Kong / the Mainland)			
h. Released Date in Hong Kong / the Mainland (month / year)			
i. Hong Kong / the Mainland Box Office (HK\$) / (RMB)			
j. Awarded or nominated item(s) in the Hong Kong Film Awards		(N/A)	(N/A)

9 Number of Films currently involved by the Producer and the Film Director under the GSPCC

- 9.1 Is the Producer of the Film Project currently taking the role of producer in another applying Film Project under the GSPCC as at the date of this Application? (Please insert a "✓" in the appropriate box.)

☐ No

☐ Yes, please give details:

(See para. 4.2.2(a) of the Guide. An Applicant is not eligible to apply for the Government Grant if the Producer is in such capacity as stated above in another two (2) applying film projects.)

- 9.2 Is the Film Director of the Film Project currently taking the role of film director in another applying film project under the GSPCC as at the date of this Application? (Please insert a "✓" in the appropriate box.)

☐ No

☐ Yes, please give details:

(See para. 4.2.2(b) of the Guide. An Applicant is not eligible to apply for the Government Grant if the Film Director is in such capacity as stated above in another applying film project.)

Section II “Undertaking and Declaration”

For the Government’s consideration and/or approval of this Application for Government Grant, the Applicant hereby undertakes, warrants, declares and agrees and with continuing effect that –

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- 1 the Applicant has carefully read and fully understood the Guide and the Government Disclaimers in Section III of this Application Form;
 - 2 the Applicant is eligible to apply for Government Grant according to Eligibility Criteria prescribed by the Government in the Guide and other Conditions set out in this Application Form;
 - 3 without prejudice to and notwithstanding any specific request for information and required documents in this Application Form, the Guide or otherwise, to the best of its knowledge and belief, the information and required documents provided to Government in connection with this Application, whether in its own hand or not, are true, up-to-date, accurate and complete in all respects. The Applicant has not withheld, and is not aware of, any material facts or circumstances that have not been disclosed to the Government and which might influence the assessment of its Application or the decision of the Government as a prudent financier in considering whether or not to provide Government Grant to the Applicant;
 - 4 if this Application is successful, the Applicant will within such time limit as prescribed by the Government in the Offer Letter
 - 4.1 enter into the GSPCC Agreement for the implementation, Production, Completion and Delivery of the Approved Film Project and Proposed Film and the Distribution, Exhibition and Exploitation of the Completed Film in accordance with the provisions of the GSPCC Agreement;
 - 4.2 incorporate or procure the incorporation of a new company in Hong Kong (“ProdCo”) for the implementation, Production, Completion and Delivery of the Approved Film Project and Proposed Film;
 - 4.3 submit to the Government for its approval the proposed shareholder(s) and Company Director(s) of ProdCo;
 - 4.4 submit to the Government the names and details of all persons who Control ProdCo;
 - 4.5 submit to the Government all other information relating to ProdCo as required by the Government from time to time;
 - 4.6 procure ProdCo to execute in favour of the Government a written undertaking on the same terms as set out in this Undertaking and Declaration (with such changes as the Government considers necessary to reflect the role and capacity of ProdCo in the Film Project) and deliver the written undertaking duly executed by ProdCo to the Government within the prescribed time limit; and
 - 5 if this Application is successful, the Applicant will submit to the Government for its approval of the identity of the intended sales agent and distributor(s) whenever available, prior to engaging with such parties and/or entering into contractual relationship with such parties.
 - 6 no person(s) other than the successful Applicant and/or the person(s) who has/have a Controlling Interest in the successful Applicant (as listed in Field 5 of Section I of this Application Form), who is/are approved by the Government shall be the shareholder(s) of ProdCo;
 - 7 no person(s) other than the person(s) approved by the Government shall be the Company Director(s) of ProdCo;
 - 8 ProdCo shall immediately prior to the execution of the GSPCC Agreement, be free and clear of all liabilities and encumbrances;
 - 9 without prejudice from 10.1 to 10.6 below, the successful Applicant shall do all acts and things as are necessary to ensure that ProdCo will be able to implement, Produce, Complete and Deliver the Approved Film Project and Proposed Film, and the sales agent will be able to Distribute, Exhibit and Exploit the Completed Film and to comply with the provisions of the GSPCC Agreement;
 - 10
 - 10.1 all Intellectual Property Rights or other rights in the Proposed Film and all its underlying works and materials (including the work on which the Approved Film Project is based, the screenplay, the music created for incorporation into the Proposed Film and the design materials for the Approved Film Project) that are created or existing prior to the execution date of the GSPCC Agreement (“Relevant IPRs”) shall be the sole and exclusive property of the successful Applicant and shall be vested in the successful Applicant, and the successful Applicant shall ensure necessary assignment of the Relevant IPRs to ProdCo for production of the Film upon the execution of the GSPCC Agreement;
 - 10.2 regarding all works and materials which have Intellectual Property Rights, such as music and performances, which are used or incorporated for the Proposed Film or the Approved Film Project and in respect of which any Intellectual Property Right is vested in a third party, prior to the use and incorporation of such third party materials, the successful Applicant and ProdCo must obtain at their own cost and expense all necessary licences for themselves and their authorised users authorising the use and incorporation of such third party materials for the purposes contemplated under the GSPCC Agreement;
 - 10.3 the successful Applicant and ProdCo shall waive and shall procure at their own cost and expense all relevant authors, directors and performers of the Proposed Film and all related materials under the Approved Film Project or any part thereof (including any third party materials) to irrevocably waive all moral rights (whether past, present or future) in the respective items. Such waiver shall operate in favour of all film financiers and their authorized users and shall take effect as from the date of use and incorporation of the works and materials in the Proposed Film and the Approved Film Project;
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- 10.4 the successful Applicant and ProdCo shall, at its own cost and expense and before the fixation and/or recording of any performances in relation to the Proposed Film and all related works and materials under the Approved Film Project, obtain all the consent and clearance from the performers as may be necessary for such fixation and/or recording of the performances and for any use and exploitation of such fixation or recording, or copies thereof, by themselves and all film financiers, the Government, their authorised users, assigns and successors-in-title as contemplated by the GSPCC Agreement.
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- 10.5 the successful Applicant and ProdCo will provide all necessary documentary evidence to prove a satisfactory Chain of Title for the Proposed Film and all its underlying rights and materials, including all related Intellectual Property Rights assignments from Producer, Film Director, Screenwriter, Leading Actor/Leading Male Voice-over and Leading Actress/Supporting Female Voice-over, Supporting Actor/Supporting Male Voice-over and Actress/Supporting Female Voice-over, Director of Photography, Production Designer, Art Director, Image Designer, Costume Designer, Composer of Music Score, Composer/Lyricist/Performer of Theme Song/Episode(s), Sound Designer, Editor, Visual Effects Director (if any), etc. and Authorisation Letter of Work on which the Screenplay is based (if any); and
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- 10.6 the successful Applicant will, immediately following the execution of the GSPCC Agreement, assign to and vest in all film financiers of the approved Film Project all rights (including Intellectual Property Rights), titles and interests in the Approved Film Project and Proposed Film;
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- 11 without prejudice to 13 below, regardless of whether the information has been marked "Confidential" or not, the successful Applicant authorises and will procure ProdCo to authorise the Government to release to the public the names of the Company Directors of the successful Applicant and ProdCo, the Chinese and English names of the Approved Film Project, the names of the Film Director, the Producer and all other Film Crews and Casts of the Approved Film Project, the name of the sales agent of the Approved Film Project, the name of all film financiers of the Approved Film Project, and the amount of Government Grant of the Approved Film Project; In the interests of transparency of the operations of the GSPCC, even if an application is not successful, by submitting an application, the Applicant shall be deemed to have consented to the disclosure of the name of the Applicant, the title of the Proposed Film, the names of the Producer(s), the Film Director, and the Screenwriter(s), and amount of funds sought to the public for general information;
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- 12 this Application may not be processed by the Government if the Applicant fails to provide any of the information required by the Government;
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- 13 all persons whose personal or other data have been included in the information provided to the Government have consented to the provision of such data to the Government for such purposes and for disclosure to such parties as referred to in paragraph 18 of the Guide;
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- 14 the successful Applicant and ProdCo will use the Government Grant (i) for the sole purpose of the implementation, Production, Completion and Delivery of the Approved Film Project and for no other purposes; and (ii) strictly in accordance with the Production Budget at Appendix B1, or Appendix B2, or Appendix B3, or Appendix B4 and any modification thereof as approved by the Government;
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- 15 the Applicant is not in breach of or in default under any agreement to which the Applicant is a party or which is binding on the Applicant or any of the Applicant's property to an extent or in a manner which may have a material adverse effect on the Applicant's business or financial conditions. Save as disclosed in this Application, none of the matters set out in Field 6 of Section I of the Application Form has occurred or arisen in the twelve (12) months immediately preceding the date of this Application;
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- 16 no corporate action or other steps have been (or are being or are intended to be) taken, and no legal proceedings have been started (or are impending or being threatened) for the winding-up, bankruptcy, dissolution, administration or re-organisation of the Applicant or for the appointment of a receiver, administrator, administrative receiver, trustee or similar officer over the Applicant or any or all of its revenue and assets;
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- 17 the Applicant, Main Film Crew Members and Casts are not involved in any litigation, arbitration or administrative proceedings (whether inside or outside Hong Kong) and no claim (whether inside or outside Hong Kong) is presently in progress or pending or threatened against the Applicant, Main Film Crew Members and Casts or any of its assets;
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- 18 18.1 no Principal Photography and/or Post-Production of any part of the Proposed Film has been or will be commenced prior to the date of executing the GSPCC Agreement;
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- 18.2 subject to 18.1, the Applicant shall promptly update the Government on and inform the Government of the progress of production schedule of the Proposed Film and Approved Film Project (including but not limited to the respective dates of commencement and completion of the Principal Photography and the respective dates of commencement and completion of the Post-Production of the Proposed Film and Approved Film Project) and submit the relevant evidences including but not limited to call sheets, daily reports and footages to the Government;
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- 19 if the Application is approved, the successful Applicant is obliged to assign all rights (including all Intellectual Property Rights and Relevant IPRs) of the Approved Film Project to all film financiers, to set up ProdCo, to engage sales agent, and to sign the GSPCC Agreement with the Government before a deadline specified by the Government;
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- 20 the Government may review and revise the arrangements and requirements regarding this GSPCC at any time and from time to time as the Government may deem necessary in order to ensure that the objectives of this GSPCC as specified in the Guide will be properly achieved and the Applicant shall comply with such other requirements or directives as may be issued by the Government in writing from time to time;
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- 21 the Applicant undertakes to inform the Government immediately if any information provided in connection with this Application is no longer applicable, true, accurate or complete;
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- 22 22.1 the Applicant hereby grants for the benefits of the Government, its authorised users, assigns and successors-in-title an irrevocable, non-exclusive, royalty-free, worldwide, perpetual and sub-licensable licence to use the Application Form and required documents submitted by the Applicant (and in relation to any materials or documents to which the Applicant is not empowered to grant sub-licence(s) the Applicant hereby undertakes to procure at its sole cost and expense the grant of such rights for the benefits of the Government, its authorised users, assigns and successors-in-title by the relevant third parties in respect of such materials or documents to be granted on or before the use or incorporation of the relevant materials or documents) and such licence to use shall include the doing of any acts which are restricted by copyright under sections 22 to 29 of the Copyright Ordinance (Cap. 528) for purposes including but not limited to the evaluation of the Application, management of the GSPCC Agreement and all other purposes incidental thereto;
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- 22.2 the Application Form, and all the related materials or required documents submitted by the Applicant do not and will not infringe the Intellectual Property Rights and/or moral rights of any party;
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- 23 if any undertaking, warranty or declaration given by the Applicant in this Undertaking and Declaration is not up-to-date, true, accurate or complete, or if the Applicant fails to comply with any provisions of this Undertaking and Declaration, without prejudice to any powers, rights, remedies and claims that the Government may have under this Undertaking and Declaration or in law, the Government shall be entitled to reject immediately this Application or, as the case may be, terminate immediately the provision of Government Grant to the designated bank account under the successful Applicant and require the successful Applicant (including but not limited to ProdCo) to repay to the Government forthwith upon demand all monies advanced to the designated bank account under successful Applicant together with interest thereon calculated at HIBOR (computed by reference to an interest period selected by the Government) plus 1.5 percent per annum on such sums from but excluding the date of advance to and including the date of actual payment by the successful Applicant (including but not limited to ProdCo) calculated on a daily basis in accordance with the terms and conditions under the GSPCC Agreement;
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- 24 the Government reserves the right to, at any time, obtain further information or document from the Applicant and/or ProdCo;
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- 25 25.1 neither the Applicant nor any of its officers, employees and agents has or will have any association or connection with any member of the Hong Kong Film Development Council ("HKFDC"), any staff member of the Secretariat of HKFDC or any member of the committee assigned by the HKFDC to administer the GSPCC which may reasonably be considered to give rise to a situation where the financial, professional, commercial, personal or other interests of such persons, conflict or compete, or may conflict or compete, with such member's duties to the Government in relation to this GSPCC; or
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- 25.2 the Applicant has declared in writing in this Application the full extent of any association or connection which it or any of its officers, employees or agents has as described in 25.1;
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- 26 the Applicant must sign Authorisation to Disclose Confidential Information and Personal Data (at Appendix C of this Application Form) for the Government to release confidential information for the purpose of letting the Government deliver its Application including the Logline, Synopsis and Screenplay of the Proposed Film to the third parties for assessments;
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- 27 in respect of the roles of Producer and Film Director, the requirement set out in paragraph 4.3.4 and 4.3.5 of the Guide must be met;
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- 28 28.1 there will be at least one (1) Hong Kong permanent resident in at least three (3) of the following positions: producer, screenwriter, cinematographer, action choreographer, art director, costume designer, film editor, original film score, original film song, sound effects, and visual effects (if there is more than one Hong Kong permanent resident in the same position, only one will be counted);
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- 28.2 there must be at least two (2) persons employed in the following four (4) categories of the Film Project being a permanent resident in Hong Kong: Leading Actor/Leading Male Voice-over, Leading Actress/Leading Female Voice-over, Supporting Actor/Supporting Male Voice-over and Supporting Actress/Supporting Female Voice-over as described in Field 7 of "Film Project" at Appendix A and the first four alphanumeric characters of HKID number of respective Film Casts must be provided in Field 7 of "Film Project" at Appendix A, and the certified true copies of HKID cards of respective Film Casts must be provided before execution of GSPCC Agreement;
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- 29 29.1 at least 30% of below-the-line expenses of the Proposed Film must be spent in Hong Kong;
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- 29.2 The expenditure on Licensing Fees (including Original Work(s)/Story of Real Person(s) on which the Film Project is based (if any), Music, Footage and any Intellectual Property Right) must not exceed 10% of the actual production cost of the Film Project unless with the approval of the Government otherwise.
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- 30 30.1 the Applicant must submit the plan for achieving objectives of the GSPCC of the Proposed Film;
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- 30.2 if the Proposed Film involves elements of Chinese culture, history, or references, the Applicant is required to consult with third-party academic or cultural experts for professional advice and must submit the consultant's profile and proof of professional qualifications (if available);
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- 30.3 Unless the Government agrees otherwise, the language of the Film shall be Chinese;
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- 31 the Applicant is fully aware of the serious offences created under the Theft Ordinance (Cap. 210) (including sections 17 (Obtaining property by deception) and 18 (Obtaining pecuniary advantage by deception)) and the Prevention of Bribery Ordinance (Cap. 201) (including section 8 (Bribery of public servants by persons having dealings with public bodies)); The Applicant and ProdCo shall not, and shall procure that its Company Directors, employees, sub-contractors and agents shall not commit an offence under the Prevention of Bribery Ordinance or any subsidiary legislation made thereunder or any law of a similar nature in relation to GSPCC Agreement or other Government contracts. The Applicant and ProdCo shall observe the Prevention of Bribery Ordinance and shall advise its Company Directors, employees, sub-contractors, agents and other personnel who are in anyway involved in the Production of the Film against soliciting or accepting any person any money, gift or advantages (as defined in the Prevention of Bribery Ordinance) in the conduct of or in relation to the Production of the Film. The Applicant and ProdCo shall take all necessary measures (including by way of internal guidelines or contractual provisions where appropriate) to ensure that its Company Directors, employees, sub-contractors, agents and other personnel who are in anyway involved in the Production of the Film are aware of the aforesaid prohibition and are not allowed to offer to or solicit or accept from any person any money, gift or advantages (as defined in the Prevention of Bribery Ordinance) in the conduct of or in relation to the Production of the Film.
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- 31.1 With the objectives of ensuring openness, fairness and value for money, the Applicant and ProdCo shall ensure that all purchases of all goods and services of any value in relation to or for the purposes of the Production of the Film are made on an open, arms' length and competitive basis, in accordance with prudent commercial principles and only from suppliers who are not Associates or Associated Persons of the Applicant and ProdCo, unless the Government agrees otherwise. Without prejudice to the strict observance of these objectives and requirements, the Applicant and ProdCo shall adhere to the following additional procurement procedures and practices unless the Government agrees otherwise:-
- (i) for every procurement of goods or services or both in relation to or for the purposes of the Production of the Film whose aggregate value is more than HK\$50,000 but not exceeding HK\$200,000, the Applicant and the ProdCo shall obtain quotations in writing from not less than two (2) suppliers or service providers;
 - (ii) for every procurement of goods or services or both in relation to or for the purposes of the Production of the Film whose aggregate value is more than HK\$200,000 but not exceeding HK\$500,000, the Applicant and the ProdCo shall obtain quotations in writing from not less than three (3) suppliers or service providers;
 - (iii) for every procurement of goods or services or both in relation to or for the purposes of the Production of the Film whose aggregate value is more than HK\$500,000 but not exceeding HK\$1,400,000, the Applicant and the ProdCo shall obtain quotations in writing from not less than five (5) suppliers or service providers; and
 - (iv) for every procurement of goods or services or both in relation to or for the purposes of the Production of the Film whose aggregate value is HK\$1,400,000 or more, an open tendering process shall be used by the Applicant and the ProdCo.
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- 31.2 The Applicant and ProdCo shall select the supplier or service provider that meets the procurement requirements and has submitted the lowest bid. If the lowest bid is not selected by the Applicant or ProdCo, full justification must be given and properly recorded by the Applicant or ProdCo for subsequent auditing purpose by the Government. Fragmentation of orders or bids with the purpose or effect of avoiding the need to obtain quotations or abusing the open tendering process shall be absolutely prohibited. The Applicant and ProdCo shall also include probity clauses in the quotation / tender documents so as to prohibit bidders from offering, soliciting or accepting any advantages (as defined in the POBO) in relation to the bidding exercises.
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- 31.3 For every procurement of goods or services or both in relation to or for the purposes of the Production of the Film, the unit cost of which is over HK\$50,000, the Applicant and ProdCo shall make payment by cheque, bank transfer or credit card only.
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- 31.4 The Applicant and ProdCo shall manage its procurement to the extent that it can disqualify a tenderer/terminate a contract upon the occurrence of any of the following events:-
- (i) the tenderer/contractor has engaged or is engaging in acts or activities that are, in the reasonable opinion of the Applicant or ProdCo, likely to constitute or cause the occurrence of offences endangering national security or which, in the reasonable opinion of the Applicant or ProdCo, would otherwise be contrary to the interest of national security;
 - (ii) the continued engagement of the contractor or the continued performance of the contract is, in the reasonable opinion of the Applicant or ProdCo, contrary to the interest of national security; or
 - (iii) the Applicant and ProdCo reasonably believes that any of the events mentioned above is about to occur.
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- 31.5 All quotations and tendering documents in relation to or for the purposes of the Production of the Film and all bank statements, invoices and receipts in respect of the payment referred clauses 31.1 to 31.4 shall be kept by the Applicant and ProdCo for a period of at least two (2) years after the Completion of the Film or termination of the GSPCC Agreement and shall be made available for inspection by the Government, the Director of Audit, the Commissioner of the Independent Commission Against Corruption and their authorised representatives at all reasonable times during the continuation of the GSPCC Agreement and the abovementioned 2-year period.
-
- 32 the Applicant and ProdCo shall effect and maintain at their own expenses the following Insurance Policies for the benefit of ProdCo and the Government (each an "Insured") (with appropriate cross-indemnity clause) fourteen (14) days before the Commencement Date of Principal Photography:
- (i) crew and cast insurance;
 - (ii) insurance against loss, theft or destruction of the master tape, original negative, digital storage and sound track of the Film and of the sets, props, wardrobe and equipment used in connection with the Production of the Film;
 - (iii) comprehensive general and automobile liability insurance;
 - (iv) third party damage insurance; and
 - (v) if necessary, worker's compensation insurance for the benefit of all individuals employed by ProdCo in connection with the Film.
-

The Insurance Policies shall be subject to a limit of indemnity the ProdCo considers sufficient for covering all liabilities to pay damages and compensation for accidental injury to or death of any person and for accidental loss or damage to any property whatsoever where such injury, death, loss or damage as the case may be caused or arose out of any negligence, act, omission or default of an Insured or its employees, agents or sub-contractors in the performance or attempted performance in the Production of the Film. The Applicant and ProdCo shall ensure all requirements set out in applicable laws, including but not limited to Employees' Compensation Ordinance (Cap. 282 of the Laws of Hong Kong), are complied with. The Insurance Policies shall provide that the insurer shall waive any right of subrogation it may have against any of the Insured. The Insurance Policies have to be underwritten by a reputable insurance company authorised under the Insurance Ordinance (Cap. 41 of the Laws of Hong Kong).

-
- 33 the Applicant and ProdCo shall obtain the Government's written approval before the screening of the Film or work-in-progress of the film at/for:
- (i) film festivals in or outside Hong Kong;
 - (ii) film markets in or outside Hong Kong; or
 - (iii) exhibition at any place of public entertainment within the meaning of section 2 of the Places of Public Entertainment Ordinance (Cap. 172) in or outside Hong Kong, before the Final Cut is approved by the Government.
-
- 34 the Applicant shall obtain the Government's prior written approval for any changes to the information and any other information and documents provided to the Government under the Guide or otherwise;
-
- 35 much of the information relevant to its eligibility and continuing entitlement under the GSPCC, whether as an Applicant or as a successful Applicant, is known or available to it or could be known or available to it by making reasonable and timely enquiries of others;
-
- 36 the successful Applicant shall ensure the ProdCo will produce the Film in accordance with all applicable laws, ordinances and rules applicable in Hong Kong.
-
- 37 the Applicant shall have checked the availability of the persons concerned and obtained their consent before entering their names in the Application Form, and copies of the Hong Kong identity cards or official identification document(s) of the persons concerned certified by the Applicant shall be submitted together with this Application Form;
-
- 38 the Applicant fully understands that non-disclosure or misrepresentation of any information provided by the Applicant would entitle the Government to reject its Application or withdraw approval;
-
- 39 all Company Directors of the Applicant and all persons having a Controlling Interest in the Applicant have made the Statutory Declaration in the form set out in Appendix D-1 and Appendix D-2 (as the case may be);
-
- 40 this Undertaking and Declaration shall be governed by and construed in accordance with the laws of Hong Kong and the Applicant and the Government shall irrevocably submit to the exclusive jurisdiction of the Courts of Hong Kong; and
-
- 41 the Applicant has read the provisions of this Undertaking and Declaration carefully and fully understood its obligations and liabilities under this Undertaking and Declaration.
-

Section III "Government Disclaimers"

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- 1 Whilst the information provided by the Government in the Application Form and in the Guide has been prepared in good faith, it does not claim to be comprehensive or to have been independently verified. Neither the Government, nor any of its officers, agents or advisors, accepts any liability or responsibility as to, or in relation to, the adequacy, accuracy or completeness of the information contained in the Application Form, the Guide or any other written or oral information which is, has been or will be provided or made available to any Applicant; nor do they make any representation, statement or warranty, expressed or implied, with respect to such information or to the information on which the Application Form or the Guide is based. Any liability in respect of any such information or any inaccuracy in the Application Form or the Guide or omission from the Application Form or the Guide is expressly disclaimed. Nothing in the Application Form, the Guide nor in any other written or oral information which is, has been or will be provided or made available to any Applicant should be relied on as a representation, statement or warranty as to the intentions, policy or action in future of the Government, its officers, agents or advisors.
-
- 2 The submission of any proposal by an Applicant shall be taken to be an acceptance of the terms of the Government Disclaimers in this Section III.
-
- 3 The invitation for submission of Applications under this GSPCC does not constitute an offer nor does it constitute the basis of any contract which may be concluded in relation to the GSPCC or the Carrying out of and implementation, Production, Completion and/or Delivery of any film.
-
- 4 Each Applicant should make its own independent assessment of the proposed terms of this GSPCC after making such investigation and consulting its own professional advisers and taking such other advice as may be prudent in order to assess the risks and benefits of the Application for Government Grant in respect of any financial, legal, tax and other matters concerning a Film Project.
-
- 5 The Government reserves the right, without prior consultation or notice, to change the proposed terms of this GSPCC. The Government also reserves the right to terminate any or all negotiations in its discretion before executing any binding contract with a successful Applicant and/or ProdCo.
-
- 6 Applicant should note that its Application may not be approved, and even if approved, the Government Grant may be different from the one proposed in the Application. Should the Applicant choose to incur/commit any expenditure for the Film Project under Application before funding approval is confirmed, Applicant will have to bear its own risk and pay for the incurred/committed expenditure itself in case its Application is rejected or only partially approved subsequently.
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Section IV “Interpretation”

I Definitions

In this Application Form, unless otherwise provided or the context otherwise requires, the following words and expressions have the meaning hereby assigned to them:

Application Form	means this application form together with all Appendices and supporting documents as submitted by the Applicant; a reference to “Application” shall be construed accordingly.
Approved Film Project	means the Film Project for which the Government has approved and shall be funded by the Government Grant under the GSPCC.
Approved Production Budget	means the Production Budget of the Film Project which has been approved by the Government under the GSPCC.
Associate	of any person means: 1 a relative or partner of that person; or 2 a company one or more of whose directors is in common with one or more of the directors of that person.
Associated Person	in relation to another person means: 1 any person who has Control, directly or indirectly over the other; or 2 any person who is Controlled, directly or indirectly, by another; or 3 any person who is Controlled by, or has Control over, a person at 1. or 2. above.
Chain of Title	in relation to any work in which any Intellectual Property Rights and/or moral rights subsist, means a set of documents which shows and deduces how “title” to or ownership of and the rights and interests of the work have been transmitted to its current owner from its original author/creator and how the moral rights of the author/creator/director/performer of the work have been transmitted to or released or waived in favour of its current owner including all related Intellectual Property Rights assignments from Producer; Film Director; Screenwriter; Leading Actor and Actress; Supporting Actor and Actress; director of photography; production designer; art director; image designer; costume designer; composer of music score; composer, lyricist and performer of theme song/episode(s); sound designer; editor; visual effects director (if any); etc. and authorisation letter of work on which the Screenplay is based (if any).
Company Director	means any person occupying the position of director by whatever name called and includes a de facto or shadow director.
Completed Film	means an a-copy, i.e. a master print or digital copy that is a feature-length narrative film or animation film to which editing, score, dubbing, special effects, mixing completed and color correction have been incorporated in the laboratory, and is produced and completed in all respects for making copies for the purpose of immediate commercial release in Hong Kong commercial theatres together with the general commercial Distribution, Exhibition and Exploitation of the Proposed Film by distributor after the Government’s approval under the GSPCC Agreement, and “Completion” and “Complete” in relation to a film shall be construed accordingly.
Control, Controlled, Controlling Interest	1 means the power of a person (including any Associate or Associated Person), directly or indirectly (whether through one or more intermediaries or otherwise) to direct or influence or cause the direction or influence of the management, policies or affairs of another person in one or more of the following ways: 1.1 by means of the holding of shares or interests or the possession of voting power in or in relation to that or any other person; or 1.2 by virtue of powers conferred by any constitution, memorandum or articles of association, partnership, agreement or arrangement (whether legally enforceable or not) affecting that or any other person; or 1.3 by virtue of holding office as a Company Director in that or any other person; or 1.4 by any other means; 2 “influence” for the purpose of this definition includes the holding of 15% or more of the shares or interests or the possession of voting power in or in relation to any person referred to in 1.1 above.
Deed of Assignment	means an assignment signed between the successful Applicant and the ProdCo under the GSPCC in relation to assigning all rights (including Intellectual Property Rights), titles and interests of the Approved Film Project from the successful Applicant to the ProdCo.
Delivery	means a process of delivering the production items which are to be provided by the successful Applicant (including but not limited to ProdCo) to all film financiers and the Government of the Approved Film Project listed and attached in the GSPCC Agreement through a laboratory and sets the deadlines for such production items to be delivered, and “Deliver” in relation to a film shall be construed accordingly.
Delivery Materials	means the materials listed out as “Delivery Materials” in Field 6.7 at Appendix A.
Distribution	means selling and licensing of the Completed Film in various markets along with the advertising and promotion of the Completed Film through a process including negotiating with potential exhibitors and licensees, determining the number of prints and/or digital copies, planning and implementing the advertising and promotional campaign, transporting the prints and/or digital copies to the theaters for exhibiting and collecting film rentals and other revenues derived from the Exhibition and Exploitation of the Completed Film in all markets and media, and “Distribute” in relation to a film shall be construed accordingly.
Exhibition	means public showing of the Completed Film for charge, and “Exhibit” in relation to a film shall be construed accordingly.

Exploitation	means advertising, publicity, merchandising, licensing and promotion of the Completed Film, and in a broader sense, any use of the Completed Film, and soundtrack album or other products of the Completed Film for profit or advantage, and "Exploit" in relation to a film shall be construed accordingly.
Film Project	means the film project proposed by the Applicant under this Application Form with the particulars as set out in Appendix A hereto.
Final Cut	means a final edited version of a feature-length narrative film or animation film under the Approved Film Project accepted and approved by the Film Director(s), Producer(s) and the Government under the GSPCC Agreement.
Government Grant	means a sum provided by the Government to subsidise in part the implementation, Production, Completion and Delivery of the Approved Film Project and Proposed Film under the GSPCC.
GSPCC Agreement	means the agreement to be signed between the Government and the ProdCo of the Approved Film Project under the GSPCC in relation to the implementation, Production, Completion and Delivery of the Proposed Film and the Approved Film Project.
HIBOR	means the rate for the relevant period displayed on Reuters Screen Page 9898 on the day on which HIBOR would customarily be fixed for such period. If the agreed page or service is replaced or ceases to be available, the Government may, after consultation with the Applicant, specify another page or service displaying the appropriate rate.
Intellectual Property Rights	means patents, trade marks, service marks, trade names, design rights, copyright and related rights (including performer's rights), domain names, database rights, rights in know-how, new inventions, designs or processes and other intellectual property rights whether now known or created in future (of whatever nature and wherever arising) and in each case whether registered or unregistered and including applications for the grant of any such rights.
Logline	means a brief summary (usually one-sentence) of a film, which is around fifty (50) words, that states the central conflict of the Screenplay, often providing both the main plot of Synopsis and an emotional "hook" to stimulate interest.
Master Materials	means all takes, masters, negatives, positives, video, sound and other materials and/or recordings created for the production of the Film Project, whether incorporated into the Film Project or not.
Offer Letter	means the Offer Letter referred to in paragraph 14 of the Guide.
Original Film Materials	means all takes, masters, negatives, positives, videos, sound and other materials and/or recordings created for the implementation, Production, Completion and Delivery of the Approved Film Project and Proposed Film, whether incorporated into the Approved Film Project and Proposed Film or not.
Original Work(s)/ Story(ies) of Real Person(s)	means the original literary, audio, visual, or audio-visual artistic work(s) (including names(s) and likeness(es) in relation to story(ies) of real person(s).
Post-Production	means the performance of all Post-Production services, acts, matters or things for a feature-length narrative film or animation film including looping, dubbing, voice-overs, retakes, trick shots, optical soundtracks, foreign language versions, cover shots, added scenes and reshooting for the feature-length narrative film or animation film for producing the feature-length narrative film or animation film to the point of the Completion.
Pre-Production	means the phase of the Production of a feature-length narrative film or animation film before the commencement of Principal Photography in which some of the elements involved in the feature-length narrative film or animation film are fixed, including Screenplay-locking; setting up production schedule; location scouting, identifications and preparations of set construction and prop & wardrobe / drawing moodboards and storyboards; special effects (if any); and reading through Screenplay with cast, film director and other interested parties.
Principal Photography	means the phase of the Production of a feature-length narrative film or animation film in which the feature-length narrative film or animation film is filmed, with actors/actresses on set and cameras rolling and/or is produced, with animators drawing action scenes based on storyboards.
ProdCo	means the new company defined in paragraph 15.2 of the Guide.
Production	means a presentation of a story and exposition of it on film or videotape or hard disk or any device which has continuity and direction, complete in itself, and the process involved in making all the Master Materials and Original Film Materials through Pre-Production, Principal Photography and Post-Production that are the basis for the Completed Film, and "Produce" in relation to a film shall be construed accordingly.
Production Materials	means any costumes, props, equipment, goods, materials, software and other tangible or intangible assets or properties acquired, produced, hired or leased for the implementation, Production, Completion and Delivery of the Approved Film Project and Proposed Film.
Proposed Film	means the film proposed by the Applicant to be produced under the Film Project.

Rough Cut	means an early stage of editing a film; the version of the work print/digital copy of a film that follows assembly in the film's progress toward the fine-cut stage and completion, i.e. the point at which all the film's scenes are edited together in the desired order for telling the story.
Screenplay	means a creative work, in which scene descriptions of movements, actions and expressions, and dialogues of the characters are narrated, written by screenwriter(s) for a feature-length narrative film or animation film.
Screenwriter	means the person who writes the screenplay for a feature-length narrative film or animation film.
Synopsis	means a short narrative or preliminary version of Screenplay which is around five hundred (500) words.
Treatment	means an intermediate stage between an idea of Screenplay idea and Screenplay, i.e. an essay style description of the story and characters running from twenty-five to thirty (25-30) pages which tells the story of the Proposed Film in sequence and shows in more or less detail the form of the Proposed Film, with specific examples of the dialogue, setting, camera angles, etc.

II. Rules of Interpretation

In this Application Form, unless otherwise provided or the context otherwise requires:

- 1 words denoting the singular number only shall include the plural number also and vice versa;
- 2 words denoting one gender only shall include the other genders;
- 3 all references to a statute, any provision thereof or to any statutory instrument, order or regulation made thereunder shall be construed as a reference to such statute, provision, statutory instrument, order or regulation as the same may have been, or may from time to time be, amended or re-enacted;
- 4 words and expressions extend to their grammatical variations and cognate expressions where those words and expressions are defined in this Application Form; and
- 5 whenever the expression "including" is used in this Application Form, it shall be deemed to mean "including without limitation".

Film Project

1	Title of The Proposed Film	(Chinese)														
		(English)														
2	Estimated Length of the Proposed Film (minutes)															
3	Category of the Proposed Film (under the Hong Kong Film Censorship Ordinance (Cap. 392))		☐ I ☐ IIA ☐ IIB ☐ III													
4	Information of the Proposed Film Please attach the following documents -															
	(i) one (1) original signed copy of an "Authorisation to Disclose Confidential Information and Personal Data" attached in Appendix C;															
	(ii) one (1) certified true copy of the Logline of the Proposed Film (around fifty (50) words) and the Synopsis of the Proposed Film (around five hundred (500) words);															
	(iii) two (2) certified true copies of the Screenplay of the Proposed Film written and in the industry format with pages numbered (one stapled and one unbound) which must be duly signed by the Applicant;															
	(iv) one (1) certified true copy of the plan for achieving objectives of the GSPCC of the Proposed Film, such as: overall strategy, experiences of film crews and casts of the Proposed Film, what elements of promoting Chinese culture will be included in the film etc;															
	(v) certified true copy(ies) of the third-party academic or Chinese cultural consultant's profile and proof of professional qualifications, if the Proposed Film involves elements of Chinese culture, history, or references (if available);															
	(vi) one (1) certified true copy of character and background design of the Proposed Film (for a feature-length animation film only); and															
	(vii) one (1) footage demo of the Proposed Film (for a feature-length animation film only).															
	(Note: The Applicant is encouraged (but not strictly required) to provide one (1) certified true copy of each of the following to facilitate further understanding of the Proposed Film during assessment:															
	(a) character description of the Screenplay of the Proposed Film (optional);															
	(b) Treatment of Screenplay of the Proposed Film (optional);															
	(c) creative vision or footage demo of the Proposed Film (optional);															
	(d) storyboard of the Proposed Film (optional); and															
	(e) moodboard of the Proposed Film (optional).)															
5	If the Screenplay of the Proposed Film is based on any Original Work(s)/ Story(ies) of Real Person(s), the Applicant must list out all related information relating to such Original Work(s)/Story(ies) of Real Person(s) here.															
	(Note: Please provide certified true copy(ies) of authorisation document(s) or licensing agreement(s) or release(s) of Original Work(s)/Story of Real Person(s).)															
	Title(s)/Name(s) of Original Work(s)/Story(ies) of Real Person(s) on which the Screenplay is based:															
	Type(s) of Original Work(s):															
	Publisher/Presenter/Manufacturer of Original Work(s):															
	Copyright Owner/Author of Original Work(s):															
	Date of Creation/Publication/Manufacture of Original Work(s):															
6	Production and Theatrical Release Schedule of Proposed Film (Note: The Applicant must provide one (1) certified true copy of the production schedule including the number of shooting days during the Principal Photography of the Proposed Film.)															
6.1	Pre-Production	from		year		month		day	to		year		month		day	
6.2	Principal Photography	from		year		month		day	to		year		month		day	
6.3	Post-Production	from		year		month		day	to		year		month		day	
6.4	Estimated Delivery Date of Rough Cut											year		month		day
6.5	Estimated Delivery Date of Final Cut											year		month		day
6.6	Estimated Delivery Date of Completed Film											year		month		day
6.7	Estimated Delivery Date of all Delivery Materials of the Completed Film listed as below: (For the list of all Delivery Materials of Completed Film, the TDs shall prevail.)											year		month		day
	(a) film & video materials:															
	(i) one (1) set of digital cinema package ("DCP") containing the Hong Kong theatrical release version of the Completed Film with feature dialogue, music and sound effect tracks, and subtitle; and															
	(ii) one (1) copy of DVD or Blu-ray disc of the Completed Film of item (a)(i) above.															

- (b) publicity materials:
- (i) four (4) hard copies and one (1) soft copy of the film posters of the Completed Film;
 - (ii) one (1) copy of the master set of production stills taken from the Completed Film on CD Rom or digital storage device;
 - (iii) one (1) copy of all versions of trailer and/or teaser of the Completed Film on DVD or Blu-ray disc or digital storage device;
 - (iv) an electronic film press kit (including interviews with film crews and casts, and other persons connected with the Completed Film); and
 - (v) a written publicity pack (including production information, biographies of the Leading Actor, Leading Actress, Producer, Film Director, Screenwriter, and other main film crews, interviews with casts and other persons connected with the Completed Film, feature stories and news release).
- (c) documents:
- (i) one (1) copy of final shooting screenplay.
- (d) other materials:
- (i) the original signed copy of Audited Statement;
 - (ii) one (1) copy of the certificate for public exhibition in Hong Kong under the Film Censorship Ordinance (Cap. 392);
 - (iii) one (1) copy of the original soundtrack album (if available); and
 - (iv) one (1) copy of DVD or Blu-ray disc containing the theatrical release version.

6.8 Estimated Date of Theatrical Release in Hong Kong (if known) from year month day to year month day

(Note: Under the Film Censorship Ordinance (Cap. 392), a person who exhibits a film in Hong Kong (e.g. the Completed Film) shall obtain the Certificate of Approval under the said ordinance in respect of the film.)

7 Main Film Crew Members and Casts

(Note 1: Please ensure the requirements set out in para. 4.3.4 and 4.3.5 of the Guide are fulfilled. Please provide certified true copy(ies) of agreement(s) or letter(s) of intent in respect of engagement of Main Film Crews and Casts (if any).)

(Note 2: The Applicant must provide certified true copy(ies) of the introduction of the main creative team members.)

(Note 3: At least two (2) persons employed in the four (4) categories of Casts being permanent residents in Hong Kong and the Applicant must provide their certified HKID copies before the signing of GSPCC Agreement.)

	Position	Name	Alias	HK permanent resident		HKID / ID Document No. (Only first four alphanumeric characters)
				(Yes)	(No)	
7.1	Film Producer (Note 1: The Applicant must provide certified true copy(ies) of all Film Producer(s)'s filmography.) (Note 2: The Applicant must provide certified true copy(ies) of all Film Producer(s)'s statement(s) of the Proposed Film.)					(N/A)
7.2	Film Director (Note 1: The Applicant must provide certified true copy(ies) of all Film Director(s)'s HKID Card or ID Document.) (Note 2: The Applicant must provide certified true copy(ies) of all Film Director(s)'s filmography.) (Note 3: The Applicant must provide certified true copy(ies) of all Film Director(s)'s creative concept of how to convey the spirit and values of Chinese culture of the Proposed Film (around five hundred (500) words).)					
7.3	Screenwriter					(N/A)
7.4	Leading Actor / Leading Male Voice-over					
7.5	Leading Actress / Leading Female Voice-over					
7.6	Supporting Actor / Supporting Male Voice-over					
7.7	Supporting Actress / Supporting Female Voice-over					

8 Financing Amount

Please give details of the film financier(s) who would finance the Film Project if known at this stage for the Government's approval.

Please specify the funding amount and funding ratio that you propose the GSPCC to contribute to the Film Project in this item. Please see the maximum amount of the Government Grant per approved Film Project under paragraph 5 of the Guide.

8.1 Cash Flow Financing

Cash Source (Note 1: Please submit one (1) certified true copy of cashflow schedule of the Film Project.) (Note 2: Please submit one (1) certified true copy(ies) of agreement(s) or letter(s) of intent signed between the Applicant and third-party film financiers proving that third-party financing for the implementation, Production, Completion and Delivery of the Film Project and Proposed Film has been secured to the satisfaction of the Government.)	Financing Amount (HK\$)	Financing Ratio
a. Film Development Fund		
b.		
c.		
d.		
e.		
f.		
g.		
Total Financing Amount (HK\$)		
[equals to the total Production Budget in Field 2 of Appendix B1, or Appendix B2, or Appendix B3, or Appendix B4.]		

9 Information on Sales / Distribution (if any)

(Note 1: No sales agreement with any sale agent and distributor(s) shall be engaged prior to the notification by the Government of the result of the Application.)

(Note 2: Applicant must provide one (1) certified true copy of the initial marketing plan and distribution strategy, such as: marketing plan, targeted territories and audiences, sales and promotional strategy in the targeted territories, targeted achievements, estimation of income, etc.)

Name(s) of sales agent(s) and distribution agent(s) under negotiation	Specific Rights	Territorial area covered	Estimated Value
a.			
b.			
c.			
d.			
e.			

(如擬拍攝電影為劇情電影長片，而且製作預算的數額不超過港幣25,000,000元，請填寫此表格。)

(Please complete this table if the Proposed Film is a feature-length narrative film and the amount of Proposed Budget does not exceed HKD 25 million.)

1A. 擬拍攝電影名稱		(中文 Chinese)				
Title of Proposed Film		(英文 English)				
2A. 製作預算(詳細)		Production Budget (Details)		總開支Total Expenditure		
(請填"0"於沒有支出的項目)		(Please fill "0" if there is no expenditure)		(港幣HK\$)		
參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL	
線上 ABOVE-THE-LINE						
10100	故事/故事大綱，分場及劇本	Story/Synopsis, Treatment and Screenplay				
10101	根據原作品/真人故事改編為電影計劃的特許權費用 (如有)(見「附錄甲」第5項)	Licensed Fee of Original Work(s) / Story of Real Person(s) on which the Film Project is based (if any) (see Field 5 of Appendix A)	\$	\$	\$	
10102	編劇 (包括故事大綱和分場)	Screenwriter (including Synopsis & Treatment) (數目No.:)	\$	\$	\$	
10103	劇本登記費用	Screenplay Registration Fee(s)	\$	\$	\$	
10104	翻譯費用(包括故事大綱、分場和劇本)	Translation Fee (including Synopsis, Treatment & Screenplay)	\$	\$	\$	
10105	顧問費用(請註明)	Consultant Fee (Please specify)	\$	\$	\$	
10106	其他(請註明)	Others (Please specify)	\$	\$	\$	
共計 Sub-total:			\$	\$	\$	
10200	主要工作人員及演員	Main Crews and Casts				
10201	製片人	Executive Producer (數目No.:)	\$	\$	\$	
10202	監製	Producer (數目No.:)	\$	\$	\$	
10203	聯合監製	Co-producer (數目No.:)	\$	\$	\$	
10204	導演	Director (數目No.:)	\$	\$	\$	
10205	女主角 (包括公司稅金(如有))	Leading Actress (including tax (if any)) (數目No.:)	\$	\$	\$	
10206	男主角 (包括公司稅金(如有))	Leading Actor (including tax (if any)) (數目No.:)	\$	\$	\$	
10207	其他(請註明)	Others (Please specify) (數目No.:)	\$	\$	\$	
共計 Sub-total:			\$	\$	\$	
10300	線上差旅費	Above-the-Line Travel & Living				
10301	監製/聯合監製/導演/編劇的差旅費	Traveling & Living - Producer / Co-producer / Director / Screenwriter (數目No.:)	\$	\$	\$	
10302	女主角/男主角的差旅費	Traveling & Living - Leading Actress / Leading Actor (數目No.:)	\$	\$	\$	
10303	女主角/男主角的經理人/助理的差旅費 (試身/拍攝/錄音)	Traveling & Living - Manager / Assistant of Leading Actress / Leading Actor(s) (including Fitting, Shooting and Dubbing) (數目No.:)	\$	\$	\$	
10304	主要工作人員及演員的零用金(請註明)	Main Crews and Casts - Per Diem Allowance (Please specify) (數目No.:)	\$	\$	\$	
10305	其他(請註明)	Others (Please specify)	\$	\$	\$	
共計 Sub-total:			\$	\$	\$	
10400	其他	Others				
10401	劇本審批費用	Screenplay Censorship Fee	\$	\$	\$	
10402	其他(請註明)	Others (Please specify)	\$	\$	\$	
共計 Sub-total:			\$	\$	\$	
線上總計 TOTAL ABOVE-THE-LINE			\$	\$	\$	
百分比 Percentage						

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
線下 BELOW-THE-LINE					
20100	前期製作支出	Pre-Production Costs	\$	\$	\$
20200	選角費用(包括選角工作人員)	Casting Fee (including Casting Crew)	\$	\$	\$
20300 其他演員(包括超時費用) Other Casts (including Overtimes Fees)					
20301	配角	Supporting Casts (數目No.:)	\$	\$	\$
20302	特約演員	Extras (數目No.:)	\$	\$	\$
20303	武師及替身	Stuntman and Stunt Double (數目No.:)	\$	\$	\$
20304	群眾演員	Crowd Extras (數目No.:)	\$	\$	\$
20305	其他演員	Other Casts (數目No.:)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20400 合約製作工作人員(包括超時費用) Contractual Production Crews (including Overtimes Fees)					
20401	策劃/統籌	Associate Producer / Line Producer (數目No.:)	\$	\$	\$
20402	製片主任	Production Manager (數目No.:)	\$	\$	\$
20403	助理製片	Production Assistant (數目No.:)	\$	\$	\$
20404	第一副導演	First Assistant Director (數目No.:)	\$	\$	\$
20405	副導演	Assistant Director (數目No.:)	\$	\$	\$
20406	動作導演(如有)	Action Director (if any) (數目No.:)	\$	\$	\$
20407	場記	Continuity (數目No.:)	\$	\$	\$
20408	劇務	Unit Manager (數目No.:)	\$	\$	\$
20409	美術總監	Production Designer (數目No.:)	\$	\$	\$
20410	美術指導	Art Director (數目No.:)	\$	\$	\$
20411	助理美術指導	Assistant Art Director (數目No.:)	\$	\$	\$
20412	道具領班	Propsmaster (數目No.:)	\$	\$	\$
20413	造型設計師	Image Designer (數目No.:)	\$	\$	\$
20414	服裝指導	Costume Designer (數目No.:)	\$	\$	\$
20415	助理服裝指導	Assistant Costume Designer (數目No.:)	\$	\$	\$
20416	攝影指導	Director Of Photography (數目No.:)	\$	\$	\$
20417	第一助理攝影師	First Camera Assistant/Grip (數目No.:)	\$	\$	\$
20418	剪接師	Editor (數目No.:)	\$	\$	\$
20419	數據管理員(DIT)	Digital Imaging Technician (DIT) (數目No.:)	\$	\$	\$
20420	燈光師	Gaffer (數目No.:)	\$	\$	\$
20421	燈光助理	Best Boy (數目No.:)	\$	\$	\$
20422	第二攝影師	Second Unit Cameraman (數目No.:)	\$	\$	\$
20423	收音師	Sound Recordist (數目No.:)	\$	\$	\$
20424	化妝師和特技化妝師	Make Up Artist & Special Make Up Artist (數目No.:)	\$	\$	\$
20425	髮型師	Hair Stylist (數目No.:)	\$	\$	\$
20426	劇照攝影師	Still Photographer (數目No.:)	\$	\$	\$
20427	製作花絮工作人員(包括攝影費用)	Crew of Making-of (including Shooting Fee) (數目No.:)	\$	\$	\$
20428	其他製作人員(包括茶水等)	Other Crew(s) (e.g. Tealady, etc) (數目No.:)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20500	美術製作/佈景設計	Art Direction / Set Design	\$	\$	\$
20600	置景及拆景	Set Construction/Decoration and Set Striking	\$	\$	\$
20700	道具	Property Operations	\$	\$	\$
20800	特別道具(包括車輛、槍械等)	Special Property (including Vehicle, Gun and etc.)	\$	\$	\$
20900	佈景陳設	Set Dressing	\$	\$	\$
21000	服裝	Wardrobe	\$	\$	\$
21100	化妝及髮型	Makeup & Hairdressing	\$	\$	\$
21200	攝影器材及運作(包括航拍機(如有))	Camera Equipment and Operations (including Drone (if any))	\$	\$	\$
21300	收音	Sound Operations	\$	\$	\$
21400	燈光器材	Electrical, Rigging, Operation & Strike Equipments	\$	\$	\$
21500	特技動作及效果(包括爆破)	Stunt & Special Effects (including Demolition)	\$	\$	\$
21600	菲林 / 硬盤 / 記憶卡 / 現場過帶 / 其他	Film / Hard Disk / Memory Card / Digital Transfer on Sets / Others	\$	\$	\$
21700	場地(包括場地租賃)	Locations (including Location Rentals)	\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
21800	廠景租賃	Studio Rentals	\$	\$	\$
21900	現場運作	On Set Operation (拍攝日數 No. of Shooting Day:)	\$	\$	\$
22000	日職工作人員(包括超時費用)	Daily Paid Crews (including Overtimes Fees)	\$	\$	\$
22100	膳食及餐飲	Meal & Beverage	\$	\$	\$
22200	交通運輸 (月租)	Transportation (Monthly Rental)	\$	\$	\$
22300	日租車輛費用及超時費用	Fees and Overtime Fees of Daily Vehicles	\$	\$	\$
22400	其他開支	Other Expenditures	\$	\$	\$
22500	拍攝工作人員及演員差旅費	Principal Photography Travel & Accommodation (數目No.: for Crews and Casts)	\$	\$	\$
22600	額外拍攝組製作費用	Additional Shooting Unit(s) Production Fee	\$	\$	\$
22700	海外拍攝	Overseas Shooting	\$	\$	\$
前期及拍攝製作期間總計 Total Pre-Production & Principal Photography Periods			\$	\$	\$
百分比 Percentage					
30100	後期工作人員薪金及費用	Fees of Post-Production Crews and Expenditures	\$	\$	\$
30200	膳食、餐飲及交通運輸	Meal, Beverage & Transportation	\$	\$	\$
30300	音樂配樂	Music Scoring	\$	\$	\$
30400	主題曲及/或插曲費用	Fee(s) of Theme Song and/or Episode(s) (數目No.:)	\$	\$	\$
30500	授權費用(包括音樂、片段及任何知識產權)	Licensing Fee (including Music, Footage and any Intellectual Property Right)	\$	\$	\$
30600	後期音響(包括補配對白、音效/擬音、混音及母帶處理)	Post-Production Sound (including Re-recording Dialogue, Sound Effect/Foley, Sound Mixing and Mastering)	\$	\$	\$
30700	杜比數碼頻譜錄音(SRD)授權費用(如有)	Dolby Spectral Recording Digital (SRD) Licence Fee (if any)	\$	\$	\$
30800	後期沖印(如有)	Post-Production Developing and Processing (if any)	\$	\$	\$
30900	電腦圖像及動畫(如有)	Computer Graphic and Animation (if any)	\$	\$	\$
31000	數碼中間片(DI) (包括第一個DCP)	Digital Intermediate (DI) (including the first Digital Cinema Package (DCP))	\$	\$	\$
31100	片頭/片尾及字幕 (包括翻譯)	Credits & Subtitles (including translation)	\$	\$	\$
31200	預告片和製作花絮 (包括剪接費用), 及海報設計費用	Trailer and Making-of (including Editing Fee), and Design Fee of Poster	\$	\$	\$
31300	母帶物料和首次交付項目以供發行、展示及利用擬拍攝電影	Master Materials and Initial Delivery Items for Distribution, Exhibition and Exploitation of the Proposed Film	\$	\$	\$
31400	後期製作工作人員差旅費	Post-Production Travel & Accommodation for Crews	\$	\$	\$
31500	其他(請註明)	Others (Please specify)	\$	\$	\$
後期製作期間總計 Total Post-Production Period			\$	\$	\$
百分比 Percentage					
40100	其他(包括行政支出、影印及文具等)	Others (including Administration Overhead, Photocopy and Stationary, etc.)	\$	\$	\$
50100	提交政府的交付物料費用 (見「附件甲」第6.7項)	Fee of Delivery Materials (see Field 6 .7 of Appendix A)	\$	\$	\$
60100	製作成本的核數費用	Audited Fee of Production Costs	\$	\$	\$
70100	保險	Insurance	\$	\$	\$
80100	應急費用	Contingency	\$	\$	\$
線下總計 TOTAL BELOW-THE-LINE			\$	\$	\$
百分比 Percentage					
線上及線下總計 TOTAL ABOVE- & BELOW-THE-LINE			\$	\$	\$
百分比 Percentage					
(註：就本申請表格而言，本製作預算並不包括擬拍攝電影的有關銷售及發行開支。)					
(Note: For the purpose of this Application Form, the sales and distribution expenditures in relation to the Proposed Film shall not be included in this Production Budget.)					
1. 線下支出在香港使用之百分比 Percentage of total BELOW-THE-LINE in Hong Kong (最少30%的線下支出須在香港使用 A minimum of 30% of BELOW-THE-LINE must be spent in Hong Kong)					
2. 特許權費用及授權費用佔全片百分比 Percentage of Licensing Fee (10101根據原作品/真人故事改編為電影計劃的特許權費用及30500授權費用(包括音樂、片段及任何知識產權) 除非獲政府批准，否則不得超過實際電影製作成本的10%) (The expenditure on 10101 Licensed Fee of Original Work(s) / Story of Real Person(s) on which the Film Project is based (if any) and 30500 Licensing Fee (including Music, Footage and any Intellectual Property Right) must not exceed 10% of the actual production cost of the film project unless with the approval of the Government otherwise.)					

(如擬拍攝電影為動畫電影長片，而且製作預算為不超過港幣25,000,000元，請填寫此表格。)

(Please complete this table if the Proposed Film is a feature-length animation film and the amount of Proposed Budget ranges does not exceed HKD 25 million.)

1A. 擬拍攝電影名稱		(中文 Chinese)			
Title of Proposed Film		(英文 English)			
2A. 製作預算 (詳細) (請填"0"於沒有支出的項目) (Please fill "0" if there is no expenditure)			總開支Total Expenditure (港幣HK\$)		
參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
線上 ABOVE-THE-LINE					
10100	故事/故事大綱、分場及劇本	Story/Synopsis, Treatement and Screenplay			
10101	根據原作品/真人故事改編為電影計劃的特許權費用(如有)(見「附錄甲」第5項)	Licensed Fee of Original Work(s) / Story of Real Person(s) on which the Film Project is based (if any) (see Field 5 of Appendix A)	\$	\$	\$
10102	編劇(包括故事大綱和分場)	Screenwriter (including Synopsis & Treatment) (數目 No.:)	\$	\$	\$
10103	劇本登記費用	Screenplay Registration Fee(s)	\$	\$	\$
10104	翻譯費用(包括故事大綱、分場和劇本)	Translation Fee (including Synopsis, Treatment & Screenplay)	\$	\$	\$
10105	顧問費用(請註明)	Consultant Fee (Please specify)	\$	\$	\$
10106	故事板	Storyboard	\$	\$	\$
10107	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
10200 主要工作人員及演員			Main Crews and Casts		
10201	製片人	Executive Producer (數目 No.:)	\$	\$	\$
10202	監製	Producer (數目 No.:)	\$	\$	\$
10203	聯合監製	Co-Producer (數目 No.:)	\$	\$	\$
10204	導演	Film Director (數目 No.:)	\$	\$	\$
10205	主要女聲音演員(包括公司稅金(如有))	Leading Female Voice-over (including tax (if any)) (數目 No.:)	\$	\$	\$
10206	主要男聲音演員(包括公司稅金(如有))	Leading Male Voice-over (including tax (if any)) (數目 No.:)	\$	\$	\$
10207	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
10300 線上差旅費			Above-the-Line Travel & Living		
10301	監製/聯合監製/導演/編劇的差旅費	Traveling & Living - Producer / Co-producer / Director / Screenwriter (數目 No.:)	\$	\$	\$
10302	主要女、男聲音演員的差旅費	Traveling & Living - Leading Female Voice-over / Leading Male Voice-over (數目 No.:)	\$	\$	\$
10303	主要女、男聲音演員經理人/助理的差旅費(試音/拍攝/錄音)	Traveling & Living - Manager / Assistant of Leading Female Voice-over / Leading Male Voice-over (including voice testing, shooting and dubbing) (數目 No.:)	\$	\$	\$
10304	主要工作人員及聲音演員的零用金(請註明)	Main Crews and Voice-over Main Cast (s) - Per Diem Allowance (Please specify) (數目 No.:)	\$	\$	\$
10305	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
10400 其他			Others		
10401	劇本審批費用	Screenplay Censorship Fee	\$	\$	\$
10402	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
線上總計 TOTAL ABOVE-THE-LINE			\$	\$	\$
百分比 Percentage					

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
線下 BELOW-THE-LINE					
20100	前期製作支出	Pre-Production Costs	\$	\$	\$
20200	選角費用(包括選角工作人員)	Casting Fee (including Casting Crew)	\$	\$	\$
20300	其他聲音演員(包括超時費用)	Other Casts (including Overtimes Fees)	\$	\$	\$
20400	製片組	Production Unit	\$	\$	\$
20500	美術組	Art Direction Unit	\$	\$	\$
20600	三維(3D)動畫製作	Three-Dimensional (3D) Animation Production	\$	\$	\$
20700	平面(2D)動畫製作	Two-Dimensional (2D) Animation Production	\$	\$	\$
20800	定格動畫	Stop Motion Animation	\$	\$	\$
20900	特效製作	Special Visual Effects	\$	\$	\$
21000	三維/平面合成和渲染	3D/2D Compositing & Rendering	\$	\$	\$
21100	製作特輯	"Making Of"	\$	\$	\$
21200	會計	Account	\$	\$	\$
21300	電腦	Computer	\$	\$	\$
21400	中期製作差旅費	Mid-Production Travel & Living	\$	\$	\$
動畫製作期間總計 Total Animation Production Period:			\$	\$	\$
百分比 Percentage					
30100	後期工作人員薪金及費用	Fees of Post-Production Crews and Expenditures	\$	\$	\$
30200	膳食、餐飲及交通運輸	Meal, Beverage & Transportation	\$	\$	\$
30300	音樂配樂	Music Scoring	\$	\$	\$
30400	主題曲及/或插曲費用	Fee(s) of Theme Song and/or Episode(s)	\$	\$	\$
30500	授權費用(包括音樂、片段及任何知識產權)	Licensing Fee (including Music, Footage and any Intellectual Property Right)	\$	\$	\$
30600	後期音響(包括補配對白、音效/擬音、混音及母帶處理)	Post-Production Sound (including Re-recording Dialogue, Sound Effect/Foley, Sound Mixing and Mastering)	\$	\$	\$
30700	杜比數碼頻譜錄音(SRD)授權費用(如有)	Dolby Spectral Recording (SRD) Licence Fee (if any)	\$	\$	\$
30800	後期沖印(如有)	Film & Laboratory for Post-Production (if any)	\$	\$	\$
30900	數碼中間片(DI) (包括第一個DCP)	Digital Intermediate (DI) (including the first Digital Cinema Package (DCP))	\$	\$	\$
31000	片頭/片尾及字幕	Credits & Titles	\$	\$	\$
31100	預告片和製作花絮(包括剪接費用), 及海報設計費用	Trailer and Making-of (including editing fee), and Design Fee of Poster	\$	\$	\$
31200	母帶物料以供發行、展示及利用擬拍攝電影	Master Materials for Distribution, Exhibition and Exploitation of the Proposed Film	\$	\$	\$
31300	後期製作工作人員差旅費	Post-Production Travel & Accomodation	\$	\$	\$
31400	其他(請註明)	Others (Please specify)	\$	\$	\$
後期製作期間總計 Total Post-Production Period			\$	\$	\$
百分比 Percentage					
40100	其他(包括行政支出、影印及文具等)	Others (including Administration Overhead, Photocopy and Stationary, etc.)	\$	\$	\$
50100	提交政府的交付物料費用(見「附件甲」第6.7項)	Fee of Delivery Materials (see Field 6.7 of Appendix A)	\$	\$	\$
60100	製作成本的核數費用	Audited Fee of Production Costs	\$	\$	\$
70100	保險	Insurance	\$	\$	\$
80100	應急費用	Contingency	\$	\$	\$
線下總計 TOTAL BELOW-THE-LINE			\$	\$	\$
百分比 Percentage					
線上及線下總計 TOTAL ABOVE- & BELOW-THE-LINE			\$	\$	\$
百分比 Percentage					

(註: 就本申請表格而言, 本製作預算並不包括擬拍攝電影的有關銷售及發行開支。)

(Note: For the purpose of this Application Form, the sales and distribution expenditures in relation to the Proposed Film shall not be included in this Production Budget.)

1. 線下支出在香港使用之百分比 **Percentage of total BELOW-THE-LINE in Hong Kong**

(最少30%的線下支出須在香港使用 A minimum of 30% of BELOW-THE-LINE must be spent in Hong Kong)

2. 特許權費用及授權費用佔全片百分比 **Percentage of Licensing Fee**

(10101根據原作品/真人故事改編為電影計劃的特許權費用及30500授權費用(包括音樂、片段及任何知識產權) 除非獲政府批准, 否則不得超過實際電影製作成本的10%)

(The expenditure on 10101 Licensed Fee of Original Work(s) / Story of Real Person(s) on which the Film Project is based (if any) and 30500 Licensing Fee (including Music, Footage and any Intellectual Property Right) must not exceed 10% of the actual production cost of the film project unless with the approval of the Government otherwise.)

(如擬拍攝電影為劇情電影長片，而且製作預算為港幣25,000,000元以上，請填寫此表格。)

(Please complete this table if the Proposed Film is a feature-length narrative film and the amount of Proposed Budget above HKD 25 million.)

1A. 擬拍攝電影名稱		(中文 Chinese)			
Title of Proposed Film		(英文 English)			
2A. 製作預算(詳細) (請填"0"於沒有支出的項目) (Please fill "0" if there is no expenditure)			總開支Total Expenditure (港幣HK\$)		
參考號碼 Ref No.	項目標題 Category Title		香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
線上 ABOVE-THE-LINE					
10100	故事/故事大綱，分場及劇本 Story/Synopsis, Treatment and Screenplay				
10101	根據原作品/真人故事改編為電影計劃的特許權費用(如有)(見「附錄甲」第5項) Licensed Fee of Original Work(s) / Story of Real Person(s) on which the Film Project is based (if any) (see Field 5 of Appendix A)		\$	\$	\$
10102	編劇(包括故事大綱和分場) Screenwriter (including Synopsis & Treatment)	(數目No.:)	\$	\$	\$
10103	劇本登記費用 Screenplay Registration Fee(s)		\$	\$	\$
10104	翻譯費用(包括故事大綱、分場和劇本) Translation Fee (including Synopsis, Treatment & Screenplay)		\$	\$	\$
10105	顧問費用(請註明) Consultant Fee (Please specify)		\$	\$	\$
10106	其他(請註明) Others (Please specify)		\$	\$	\$
共計 Sub-total:			\$	\$	\$
10200	主要工作人員及演員 Main Crews and Casts				
10201	製片人 Executive Producer	(數目No.:)	\$	\$	\$
10202	監製 Producer	(數目No.:)	\$	\$	\$
10203	聯合監製 Co-producer	(數目No.:)	\$	\$	\$
10204	導演 Director	(數目No.:)	\$	\$	\$
10205	女主角(包括公司稅金(如有)) Leading Actress (including tax (if any))	(數目No.:)	\$	\$	\$
10206	男主角(包括公司稅金(如有)) Leading Actor (including tax (if any))	(數目No.:)	\$	\$	\$
10207	其他(請註明) Others (Please specify)		\$	\$	\$
共計 Sub-total:			\$	\$	\$
10300	線上差旅費 Above-the-Line Travel & Living				
10301	監製/聯合監製/導演/編劇的差旅費 Traveling & Living - Producer / Co-producer / Director / Screenwriter	(數目No.:)	\$	\$	\$
10302	女主角/男主角的差旅費 Traveling & Living - Leading Actress / Leading Actor	(數目No.:)	\$	\$	\$
10303	女主角/男主角的經理人/助理的差旅費(試身/拍攝/錄音) Traveling & Living - Manager/Assistant of Leading Actress / Leading Actor (including Fitting, Shooting and Dubbing)	(數目No.:)	\$	\$	\$
10304	主要工作人員及演員的零用金(請註明) Main Crews and Casts - Per Diem Allowance (Please specify)	(數目No.:)	\$	\$	\$
10305	其他(請註明) Others (Please specify)		\$	\$	\$
共計 Sub-total:			\$	\$	\$
10400	其他 Others				
10401	劇本審批費用 Screenplay Censorship Fee		\$	\$	\$
10402	其他(請註明) Others (Please specify)		\$	\$	\$
共計 Sub-total:			\$	\$	\$
線上總計 TOTAL ABOVE-THE-LINE			\$	\$	\$
百分比 Percentage					

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
線下 BELOW-THE-LINE					
20100	前期製作支出	Pre-Production Costs			
20101	場地偵察	Location Scouting	\$		\$
20102	資料搜集費用	Research Fee	\$		\$
20103	差旅費	Travelling Expenditures	\$		\$
20104	交通運輸	Transportation	\$		\$
20105	膳食和住宿	Meal & Accommodation	\$		\$
20106	辦公室用品	Office Supplies	\$		\$
20107	前期其他雜費	Pre-Production - Miscellaneous Fees/ Expenses	\$		\$
共計 Sub-total:			\$	\$	\$
20200	選角費用(包括選角工作人員)	Casting Fee (including Casting Crew)			
20201	選角費用	Casting Fee	\$		\$
20202	選角工作人員	Casting Crew	\$		\$
共計 Sub-total:			\$	\$	\$
20300	其他演員(包括超時費用)	Other Casts (including Overtimes Fees)			
20301	配角	Supporting Casts			
	20301-01 女配角	Supporting Actress (數目No.:)	\$		\$
	20301-02 男配角	Supporting Actor (數目No.:)	\$		\$
共計 Sub-total:			\$	\$	\$
20302	特約演員	Extras (數目No.:)	\$		\$
20303	武師及替身	Stuntman and Stunt Double (數目No.:)	\$		\$
20304	群眾演員	Crowd Extras (數目No.:)	\$		\$
20305	其他演員	Other Casts (數目No.:)	\$		\$
共計 Sub-total:			\$	\$	\$
共計 Sub-total:			\$	\$	\$
20400	合約製作工作人員(包括超時費用)	Contractual Production Crews (including Overtimes Fees)			
20401	策劃/統籌	Associate Producer / Line Producer (數目No.:)	\$		\$
20402	製片主任	Production Manager (數目No.:)	\$		\$
20403	助理製片	Production Assistant (數目No.:)	\$		\$
20404	第一副導演	First Assistant Director (數目No.:)	\$		\$
20405	副導演	Assistant Director (數目No.:)	\$		\$
20406	動作導演(如有)	Action Director (if any) (數目No.:)	\$		\$
20407	場記	Continuity (數目No.:)	\$		\$
20408	劇務	Unit Manager (數目No.:)	\$		\$
20409	美術總監	Production Designer (數目No.:)	\$		\$
20410	美術指導	Art Director (數目No.:)	\$		\$
20411	助理美術指導	Assistant Art Director (數目No.:)	\$		\$
20412	道具領班	Propsmaster (數目No.:)	\$		\$
20413	造型設計師	Image Designer (數目No.:)	\$		\$
20414	服裝指導	Costume Designer (數目No.:)	\$		\$
20415	助理服裝指導	Assistant Costume Designer (數目No.:)	\$		\$
20416	攝影指導	Director Of Photography (數目No.:)	\$		\$
20417	第一助理攝影師	First Camera Assistant / Grip (數目No.:)	\$		\$
20418	剪接師	Editor (數目No.:)	\$		\$
20419	數據管理員(DIT)	Digital Imaging Technician (DIT) (數目No.:)	\$		\$
20420	燈光師	Gaffer (數目No.:)	\$		\$
20421	燈光助理	Best Boy (數目No.:)	\$		\$
20422	第二攝影師	Second Unit Cameraman (數目No.:)	\$		\$
20423	收音師	Sound Recordist (數目No.:)	\$		\$
20424	化妝師和特技化妝師	Make Up Artist & Special Make Up Artist (數目No.:)	\$		\$
20425	髮型師	Hair Stylist (數目No.:)	\$		\$
20426	劇照攝影師	Still Photographer (數目No.:)	\$		\$
20427	製作花絮工作人員 (包括攝影費用)	Crew of Making-of (including Shooting Fee) (數目No.:)	\$		\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
20428	其他製作人員	Other Crews			
20428-01	跟焦員	Focus Puller (數目No.:)	\$	\$	\$
20428-02	攝影師助理/ 機工	Camera Assistant/Grip (數目No.:)	\$	\$	\$
20428-03	數碼影像技術 員	Digital Imaging Technician (數目No.:)	\$	\$	\$
20428-04	電工	Electrician (數目No.:)	\$	\$	\$
20428-05	道具領班	Propsmaster (數目No.:)	\$	\$	\$
20428-06	助理道具領班	Assistant Propsmaster (數目No.:)	\$	\$	\$
20428-07	道具	Propsman (數目No.:)	\$	\$	\$
20428-08	助理化妝師	Assistant Make-Up Artist (數目No.:)	\$	\$	\$
20428-09	助理髮型師	Assistant Hair Stylist (數目No.:)	\$	\$	\$
20428-10	服裝管理	Wardrobe Supervisor (數目No.:)	\$	\$	\$
20428-11	助理動作指導	Assistant Stunt Director (數目No.:)	\$	\$	\$
20428-12	助理動作指導 (飛車組)	Assistant Stunt Director (Car Stunt) (數目No.:)	\$	\$	\$
20428-13	助理動作指導 (威也組)	Assistant Stunt Director (Wire) (數目No.:)	\$	\$	\$
20428-14	茶水	Tealady (數目No.:)	\$	\$	\$
20428-15	會計	Accountant (數目No.:)	\$	\$	\$
20428-16	資料搜集員	Researcher (數目No.:)	\$	\$	\$
20428-17	其他製作人員 (請註明)	Other Crew(s) (Please specify) (數目No.:)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
共計 Sub-total:			\$	\$	\$
20500	美術製作/佈景設計	Art Direction / Set Design			
20501	故事圖板員	Storyboard Artist (數目No.:)	\$	\$	\$
20502	置景協調員	Set Construction Coordinator (數目No.:)	\$	\$	\$
20503	佈景設計師及繪圖員	Set Designer and Draftsman (數目No.:)	\$	\$	\$
20504	模型製作師	Model Maker (數目No.:)	\$	\$	\$
20505	草圖員	Sketch Artist (數目No.:)	\$	\$	\$
20506	美術用品	Art Materials	\$	\$	\$
20507	採購物資	Purchases	\$	\$	\$
20508	資料搜集	Research Fee	\$	\$	\$
20509	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20600	置景及拆景	Set Construction/Decoration & Set Striking			
20601	置景及拆景人工費用	Set Construction/Decoration & Set Striking - Payroll	\$	\$	\$
20602	置景及拆景物料及供應	Set Construction/Decoration & Set Striking - Materials	\$	\$	\$
20603	置景及拆景裝備購買	Set Construction/Decoration & Set Striking - Purchase	\$	\$	\$
20604	置景及拆景設施及工具租賃	Set Construction/Decoration & Set Striking - Facility & Tool Rentals	\$	\$	\$
20605	置景及拆景工場租賃	Set Construction/Decoration & Set Striking - Workshop Rental	\$	\$	\$
20606	置景及拆景場地 - 發電機及油費	Set Construction/Decoration & Set Striking - Electric Generator & Oil Fee	\$	\$	\$
20607	置景及拆景其他雜費	Set Construction/Decoration & Set Striking - Miscellaneous Fees/Expenses	\$	\$	\$
20608	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20700	道具	Property Operations			
20701	額外助理道具領班	Additional Assistant Propsmaster (數目No.:)	\$	\$	\$
20702	額外道具工作人員	Additional Propsman (數目No.:)	\$	\$	\$
20703	道具購買	Props - Purchase	\$	\$	\$
20704	道具租賃	Props - Rental	\$	\$	\$
20705	道具工場	Props Workshop	\$	\$	\$
20706	工具租金	Props Box Rental	\$	\$	\$
20707	車輛	Vehicle	\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
20708	其他(請註明)	Other (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20800	特別道具 (包括車輛、槍械等)	Special Property (including Vehicle, Gun and etc.)			
20801	動物訓練員(請註明)	Animal Handler (Please specify) (數目No.:)	\$	\$	\$
20802	動物(請註明)	Animal (Please specify)	\$	\$	\$
20803	特別道具相關工作人員 (請註明)	Relevant Crew of Special Props (Please specify) (數目No.:)	\$	\$	\$
20804	特別道具(請註明)	Special Props (Please specify)	\$	\$	\$
20805	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20900	佈景陳設	Set Dressing			
20901	陳設佈景師	Set Decorator (數目No.:)	\$	\$	\$
20902	陳設助理	On-Set Dresser (數目No.:)	\$	\$	\$
20903	陳設佈景領班	Set Dressing - Lead Person (數目No.:)	\$	\$	\$
20904	陳設佈景工人	Set Dressing - Labour (數目No.:)	\$	\$	\$
20905	佈景陳設購買	Set Dressing - Purchases	\$	\$	\$
20906	佈景陳設租賃	Set Dressing - Rentals	\$	\$	\$
20907	維修和損毀賠償	Repairs & Damages	\$	\$	\$
20908	佈景陳設其他雜費	Set Operation - Miscellaneous Fees / Expenses	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21000	服裝	Wardrobe			
21001	額外服裝人手	Additional Labor for Wardrobe (數目No.:)	\$	\$	\$
21002	服裝縫製	Wardrobe - Manufacturing	\$	\$	\$
21003	服裝購買	Wardrobe - Purchases	\$	\$	\$
21004	服裝租賃	Wardrobe - Rentals	\$	\$	\$
21005	服裝洗衣費	Wardrobe - Cleaning	\$	\$	\$
21006	服裝修補及損耗	Wardrobe - Repairs & Damages	\$	\$	\$
21007	服裝工具租賃	Wardrobe Box Rentals	\$	\$	\$
21008	服裝其他雜費	Wardrobe - Miscellaneous Fees / Expenses	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21100	化妝及髮型	Makeup & Hairdressing			
21101	額外化妝人手	Additional Labor for Makeup (數目No.:)	\$	\$	\$
21102	特技化妝效果	Special Makeup Effects	\$	\$	\$
21103	化妝器具製作	Makeup - Appliances Manufacturing	\$	\$	\$
21104	化妝購買	Makeup - Purchases	\$	\$	\$
21105	化妝租賃	Makeup - Rentals	\$	\$	\$
21106	化妝工具租賃	Makeup Box Rentals	\$	\$	\$
21107	額外髮型人手	Additional Labor for Hairdressing (數目No.:)	\$	\$	\$
21108	髮型器具製作	Hairdressing - Appliances Manufacturing	\$	\$	\$
21109	髮型購買	Hairdressing - Purchases	\$	\$	\$
21110	髮型租賃	Hairdressing - Rentals	\$	\$	\$
21111	髮型工具租賃	Hairdressing Box Rentals	\$	\$	\$
21112	化妝及髮型其他雜費	Makeup & Hairdressing - Miscellaneous Fees/Expenses	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21200	攝影器材及運作	Camera Equipment and Operations			
21201	額外攝影人手	Additional Labor for Camera Operations (數目No.:)	\$	\$	\$
21202	攝影器材套裝租賃	Camera Package Rentals	\$	\$	\$
21203	航拍機	Drone	\$	\$	\$
21204	搖控吊臂	PowerPod	\$	\$	\$
21205	攝影機穩定器	Steadicam	\$	\$	\$
21206	額外攝影器材租賃(日租)	Additional Equipment Rental (Daily)	\$	\$	\$
21207	消耗品和損毀賠償	Consumable & Damages	\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
21208	其他(請註明)	Other (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21300	收音	Sound Operations			
21301	收音師、收音助理及器材套裝租賃	Soundman, Booman & Equipment Package Rentals	\$	\$	\$
21302	額外收音人手	Additional Labor for Sound Operations (數目No.:)	\$	\$	\$
21303	消耗品及其他	Consumable & Others	\$	\$	\$
21304	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21400	燈光器材	Electrical, Rigging, Operation & Strike Equipments			
21401	額外燈光人手	Additional Labor for Electrical Operations (數目No.:)	\$	\$	\$
21402	發電車/發電機租賃	Electric Generator Car / Electric Generator Rentals	\$	\$	\$
21403	發電機燃油	Fuel for Electric Generator Car	\$	\$	\$
21404	燈光購買	Electrical - Purchase	\$	\$	\$
21405	燈光工具租賃	Electrical Box Rentals	\$	\$	\$
21406	額外燈光器材租賃	Additional Lighting Rentals	\$	\$	\$
21407	特別器材租賃	Grip Equipment Rentals	\$	\$	\$
21408	消耗品和損毀賠償	Consumable & Damages	\$	\$	\$
21409	其他(請註明)	Other (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21500	特技動作及效果(包括爆破)	Stunt & Special Effects (including Demolition)			
21501	特技動作工作人員	Stuntman (數目No.:)	\$	\$	\$
21502	特技動作物料及器材租賃	Stunt Materials & Equipment Rentals	\$	\$	\$
21503	特效領班	Special Effects Foreman (數目No.:)	\$	\$	\$
21504	特效領班助手	Special Effects Foreman Assistant (數目No.:)	\$	\$	\$
21505	特效物料及器材租賃	Special Effects Materials & Equipment Rentals	\$	\$	\$
21506	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21600	菲林 / 硬盤 / 記憶卡 / 現場過帶 / 其他	Film / Hard Disk / Memory Card / Digital Transfer on Sets / Others			
21601	菲林 / 硬盤 / 記憶卡	Film / Hard Disk / Memory Card	\$	\$	\$
21602	現場過帶	Digital Transfer on Sets	\$	\$	\$
21603	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21700	場地(包括場地租賃)	Locations (including Location Rentals)			
21701	保安	Security (數目No.:)	\$	\$	\$
21702	場地租賃	Location Rentals	\$	\$	\$
21703	維修和損毀賠償	Repairs & Damages	\$	\$	\$
21704	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21800	廠景租賃	Studio Rentals			
21801	錄影廠拍攝片場租賃	Studio Stage Rentals	\$	\$	\$
21802	額外錄影廠設備	Additional Studio Facilities	\$	\$	\$
21803	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21900	現場運作	On Set Operation (拍攝日數 No. of Shooting Day:)			
21901	膳食	Meals	\$	\$	\$
21902	茶水消耗品	Craft Consumables	\$	\$	\$
21903	交通津貼	Traffic Allowance	\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
21904	攝影吊臂 / 流動鋁架工作台 / 大風鼓	Cherry Picker / Aluminum Mobile Scaffolding / Wind Machine	\$	\$	\$
21905	拍攝用車/拖車/車架	Camera Car/ Tow Car/ Car Mount	\$	\$	\$
21906	救火車/水車	Fire Engine/ Water Truck	\$	\$	\$
21907	交通運輸	Transportation	\$	\$	\$
21908	現場運作其他雜費	On Set Operations - Miscellaneous Fees / Expenses	\$	\$	\$
共計 Sub-total:			\$	\$	\$
22000	日職工作人員 (包括超時費用)	Daily Paid Crews (including Overtime Fees)			
22001	額外副導演	Additional Assistant Director (數目No.:)	\$	\$	\$
22002	額外場記	Additional Continuity (數目No.:)	\$	\$	\$
22003	額外劇照攝影師	Additional Still Photographer (數目No.:)	\$	\$	\$
22004	額外劇務	Additional Unit Manager (數目No.:)	\$	\$	\$
22005	額外場務	Additional Production Runner on set (數目No.:)	\$	\$	\$
22006	額外攝影師	Additional Cameraman (數目No.:)	\$	\$	\$
22007	額外跟焦員	Additional Focus Puller (數目No.:)	\$	\$	\$
22008	額外攝影師助理/機工	Additional Camera Assistant/Grip (數目No.:)	\$	\$	\$
22009	額外燈光師	Additional Gaffer (數目No.:)	\$	\$	\$
22010	額外燈光助理	Additional Best Boy (數目No.:)	\$	\$	\$
22011	額外數碼影像技術員	Additional Digital Imaging Technician (數目No.:)	\$	\$	\$
22012	額外攝影及機工技術人員	Additional Cameraman & Camera Assistant/Grip (Power Pod & Steadicam) (數目No.:)	\$	\$	\$
22013	額外電工	Additional Electrician (數目No.:)	\$	\$	\$
22014	額外助理道具領班	Additional Assistant Propsmaster (數目No.:)	\$	\$	\$
22015	額外道具	Additional Propsman (數目No.:)	\$	\$	\$
22016	額外化妝師	Additional Make Up Artist (數目No.:)	\$	\$	\$
22017	額外髮型師	Additional Hair Stylist (數目No.:)	\$	\$	\$
22018	額外服裝管理	Additional Wardrobe (數目No.:)	\$	\$	\$
22019	額外動作指導	Additional Stunt Director (數目No.:)	\$	\$	\$
22020	額外助理動作指導	Additional Assistant Stunt Director (數目No.:)	\$	\$	\$
22021	額外茶水	Additional Tealady (數目No.:)	\$	\$	\$
22022	特技組	Stuntman Crew	\$	\$	\$
22023	飛車組	Car Stunt Crew	\$	\$	\$
22024	威也組	Wire Crew	\$	\$	\$
22025	保安及清潔	Location Security & Cleaning	\$	\$	\$
22026	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
22100	膳食及餐飲	Meal & Beverage			
	膳食及餐飲	Meal & Beverage	\$	\$	\$
共計 Sub-total:			\$	\$	\$
22200	交通運輸(月租)	Transportation (Monthly Rental)			
22201	交通運輸聯絡員	Transportation Coordinator (數目No.:)	\$	\$	\$
22202	司機	Driver (數目No.:)	\$	\$	\$
22203	拍攝車輛	Picture Vehicle	\$	\$	\$
22204	接送工作人員及演員車輛	Vans for Main Crews & Artists	\$	\$	\$
22205	燃油	Fuel	\$	\$	\$
22206	路橋費及停車費	Pay Toll & Parking	\$	\$	\$
22207	維修及保養	Repairs and Maintenance	\$	\$	\$
22208	里程補貼	Mileage Allowance	\$	\$	\$
22209	其他(請註明)	Others (Pease specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
22300	日租車輛費用及 超時費用	Fees and Overtime Fees of Daily Vehicles			
22301	額外接送車輛	Additional Vans for Crews	\$		\$
22302	場務貨車租賃	Vehicle Rentals - Production Truck	\$		\$
22303	攝影及收音貨車租賃	Vehicle Rentals - Camera & Sound Truck	\$		\$
22304	燈光貨車租賃	Vehicle Rentals - Lighting Truck	\$		\$
22305	道具及陳置貨車租賃	Vehicle Rentals - Prop & Set Van	\$		\$
22306	化妝及服裝貨車/拖車租賃	Vehicle Rentals - Makeup & Wardrobe Van / Trailer	\$		\$
22307	更衣房間租賃	Dressing Room Rentals	\$		\$
22308	流動洗手間租賃	Honeywagon Rentals	\$		\$
22309	額外貨車	Additional Trucks	\$		\$
22310	燃油	Fuel	\$		\$
22311	路橋費及停車費	Pay Toll & Parking	\$		\$
22312	維修及保養	Repairs and Maintenance	\$		\$
22313	里程補貼	Mileage Allowance	\$		\$
22314	其他(請註明)	Others (Please specify)	\$		\$
共計 Sub-total:			\$	\$	\$
22400	其他開支	Other Expenditures			
22401	測試(攝影/槍效/爆破)	Test (Camera & Gun Fire & Explosion)	\$		\$
22402	測試(特技)	Test (Special Effects)	\$		\$
22403	劇照 - (包括數碼印相/ 菲林沖印)	Stills - (including Digital Photo Printing / Film Negative Processing, Developing & Printing)	\$		\$
22404	其他(請註明)	Others (Please specify)	\$		\$
共計 Sub-total:			\$	\$	\$
22500	拍攝工作人員差旅費	Principal Photography Travel & Accommodation for Crews and Casts (數目No.:)			
22501	機票	Air-Tickets	\$		\$
22502	機場稅及超重費	Airport Tax & Luggage Charge	\$		\$
22503	住宿	Accommodation	\$		\$
22504	零用金	Per-Diem Allowance	\$		\$
22505	其他(請註明)	Others (Please specify)	\$		\$
共計 Sub-total:			\$	\$	\$
22600	額外拍攝組製作費用	Additional Shooting Unit(s) Production Fee			
	第二組製作費用	Second Unit Production Fee			
22601	工作人員	Production Crews (數目No.:)	\$		\$
22602	演員	Casts (數目No.:)	\$		\$
22603	臨時演員	Extras (數目No.:)	\$		\$
22604	置景	Set Construction/Decoration	\$		\$
22605	拆景	Set Striking	\$		\$
22606	現場運作	On Set Operations	\$		\$
22607	佈景陳設	Set Dressing	\$		\$
22608	道具	Property	\$		\$
22609	服裝	Wardrobe	\$		\$
22610	化妝及髮型	Makeup and Hairdressing	\$		\$
22611	燈光	Electrical	\$		\$
22612	攝影	Camera	\$		\$
22613	收音	Sound Operations	\$		\$
22614	特技動作及效果	Stunt & Special Effects	\$		\$
22615	場地	Locations	\$		\$
22616	交通運輸	Transportation	\$		\$
22617	膳食	Meals	\$		\$
22618	購買	Purchases	\$		\$
22619	租賃	Rentals	\$		\$
22620	其他(請註明)	Others (Please specify)	\$		\$
共計 Sub-total:			\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
第三組製作費用 Third Unit Production Fee					
22621	工作人員	Production Crews (數目No.:)	\$	\$	\$
22622	演員	Casts (數目No.:)	\$	\$	\$
22623	臨時演員	Extras (數目No.:)	\$	\$	\$
22624	置景	Set Construction/Decoration	\$	\$	\$
22625	拆景	Set Striking	\$	\$	\$
22626	現場運作	On Set Operations	\$	\$	\$
22627	佈景陳設	Set Dressing	\$	\$	\$
22628	道具	Property	\$	\$	\$
22629	服裝	Wardrobe	\$	\$	\$
22630	化妝及髮型	Makeup and Hairdressing	\$	\$	\$
22631	燈光	Electrical	\$	\$	\$
22632	攝影	Camera	\$	\$	\$
22633	收音	Sound Operations	\$	\$	\$
22634	特技動作及效果	Stunt & Special Effects	\$	\$	\$
22635	場地	Locations	\$	\$	\$
22636	交通運輸	Transportation	\$	\$	\$
22637	膳食及餐飲	Meals & Beverage	\$	\$	\$
22638	購買	Purchases	\$	\$	\$
22639	租賃	Rentals	\$	\$	\$
22640	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
共計 Sub-total:			\$	\$	\$
22700 海外拍攝 Overseas Shooting					
22701	工作人員	Production Crews (數目No.:)	\$	\$	\$
22702	演員	Casts (數目No.:)	\$	\$	\$
22703	攝影及燈光器材	Cinematography & Lighting Equipment	\$	\$	\$
22704	服裝、化妝及髮型	Costume, Make-up and Hair-style	\$	\$	\$
22705	置景、佈景及道具	Construction/Decoration, Sets and Props	\$	\$	\$
22706	租借場地	Shooting Location Rental	\$	\$	\$
22707	膳食及餐飲	Meal & Beverage	\$	\$	\$
22708	交通運輸	Transportation	\$	\$	\$
22709	現場運作	On Set Operations	\$	\$	\$
22710	差旅費用	Travel and Accommodation	\$	\$	\$
22711	製作公司服務費用	Production House Service Fee	\$	\$	\$
22712	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
前期及拍攝製作期間總計 Total Pre-Production & Principal Photography Periods			\$	\$	\$
百分比 Percentage					
30100 後期工作人員薪金及費用 Fees of Post-Production Crews and Expenditures					
30101	後期製作指導	Post-Production Supervisor (數目No.:)	\$	\$	\$
30102	後期製作統籌	Post-Production Coordinator (數目No.:)	\$	\$	\$
30103	助理後期製作統籌	Post-Production Assistant Coordinator (數目No.:)	\$	\$	\$
30104	剪接師	Editor (數目No.:)	\$	\$	\$
30105	剪接師助理	Assistant Editor (數目No.:)	\$	\$	\$
30106	音效剪接師	Sound Effects Editor (數目No.:)	\$	\$	\$
30107	額外後期製作員工	Additional Post-Production Crew (數目No.:)	\$	\$	\$
30108	其他後期製作人員	Other Post-Production Crews (數目No.:)	\$	\$	\$
30109	數碼剪接配套	Digital Editing Package	\$	\$	\$
30110	聲音同步剪接額外費用	Extra Fee for Synchronization Sound Editing	\$	\$	\$
30111	硬盤、錄影帶及鐳射碟	Hard Disk, Video Tape & Compact Disc	\$	\$	\$
30112	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
30200	膳食、餐飲及 交通運輸	Meal, Beverage & Transportation			
30201	膳食及餐飲	Meal & Beverage	\$	\$	\$
30202	交通運輸	Transportation	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30300	音樂配樂	Music Scoring			
30301	作曲家	Composer (數目No.:)	\$	\$	\$
30302	樂團(包括指揮家)	Musical Group (including Conductor)	\$	\$	\$
30303	歌手及合唱隊(請註明)	Singer & Chorus (Please specify) (數目No.:)	\$	\$	\$
30304	特別樂器租賃(請註明)	Special Instrument Rentals (Please specify)	\$	\$	\$
30305	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30400	主題曲及/或插曲費用	Fee(s) of Theme Song and/or Episode(s) (數目No.:)			
30401	作曲家	Composer (數目No.:)	\$	\$	\$
30402	編曲家	Arranger (數目No.:)	\$	\$	\$
30403	填詞家	Lyricist (數目No.:)	\$	\$	\$
30404	歌手及合唱隊(請註明)	Singer & Chorus (Please specify) (數目No.:)	\$	\$	\$
30405	特別樂器租賃(請註明)	Special Instrument Rentals (Please specify)	\$	\$	\$
30406	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30500	授權費用(包括音樂、片段 及任何知識產權)	Licensing Fee (including Music, Footage and any Intellectual Property Right)			
30501	音樂授權費用(請註明)	Music Licensing Fee (Please specify)	\$	\$	\$
30502	片段授權費用(請註明)	Footage Licensing Fee (Please specify)	\$	\$	\$
30503	其他知識產權授權費用 (請註明)	Other Intellectual Property Right Licensing Fee (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30600	後期音響 (包括補配對白、音效/擬 音、混音及母帶處理)	Post-Production Sound (including Re-recording Dialogue, Sound Effect/Foley, Sound Mixing and Mastering)			
30601	音效師	Foley Artist (數目No.:)	\$	\$	\$
30602	對白配音(包工作人員費)	Dialogue Dubbing (including Labour Cost) (數目No.:)	\$	\$	\$
30603	補錄對白設備 (包工作人員費)	Automatic Dialogue Replacement Facilities (數目No.:) (including Labor Costs)	\$	\$	\$
30604	口述影像聲帶	Audio Description Track	\$	\$	\$
30605	效果及環境聲錄音設備	Foley & Ambience Recording Facilities	\$	\$	\$
30606	混音	Mixing & Mastering	\$	\$	\$
30607	光學聲片(如有)	Optical Sound Film (Materials & Processing) (if any)	\$	\$	\$
30608	額外錄音室設備	Extra Studio Facilities	\$	\$	\$
30609	遺失和損毀賠償	Loss & Damage	\$	\$	\$
30610	交通運輸	Transportation	\$	\$	\$
30611	差旅費	Travel & Living	\$	\$	\$
30612	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30700	杜比數碼頻譜錄音(SRD) 授權費用(如有)	Dolby Spectral Recording Digital (SRD) Licence Fee (if any)			
	杜比數碼頻譜錄音授權費用 (如有)	Dolby Spectral Recording Digital (SRD) Licence Fee (if any)	\$	\$	\$
共計 Sub-total:			\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
30800	後期沖印(如有)	Post-Production Developing and Processing (if any)			
30801	整套數碼影院裝置(DCP) / A-拷貝	Digital Cinema Package (DCP) / A-Copy	\$	\$	\$
30802	沖印(如有)	Developing & Processing (if any)	\$	\$	\$
30803	前端空白片(如有)	Leaders (if any)	\$	\$	\$
30804	光學效果及複印底片(如有)	Optical Effects & Dupe Negative (if any)	\$	\$	\$
30805	膠片轉磁帶(如有)	Telecine (if any)	\$	\$	\$
30806	調色(如有)	Color Grading (if any)	\$	\$	\$
30807	菲林灌錄及輸出(如有)	Film Recording & Output (if any)	\$	\$	\$
30808	輸出底片顯影(如有)	Output Negative Developing (if any)	\$	\$	\$
30809	配光拷貝(如有)	Check Print (if any)	\$	\$	\$
30810	前期預告片及正式預告片	Teaser & Trailer	\$	\$	\$
30811	審批用片	Censorship Copy	\$	\$	\$
30812	遺失及損壞	Film & Lab-P.P. Loss & Damages	\$	\$	\$
30813	消耗品和損毀賠償	Consumable & Damages	\$	\$	\$
30814	物料(包DAT, 硬盤及其他)購買	Materials (including DAT, Hard Disk & Others) - Purchases	\$	\$	\$
30815	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30900	電腦圖像及動畫(如有)	Computer Graphic and Animation (if any)			
30901	電腦圖像	Computer Graphic	\$	\$	\$
30902	動畫	Animation	\$	\$	\$
共計 Sub-total:			\$	\$	\$
31000	數碼中間片(DI) (包括第一個DCP)	Digital Intermediate (DI) (including the first Digital Cinema Package (DCP))			
	整套數碼中間片輸出及輸入(包括第一個DCP)	DI. Package (including the first DCP)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
31100	片頭/片尾及字幕	Credits & Subtitles			
31101	片頭(包含片名)	Front Credit (including Film Title)	\$	\$	\$
31102	片尾	End Credit	\$	\$	\$
31103	對白及說明字幕	Sub-titles & Narrative Titles	\$	\$	\$
31104	翻譯	Translation	\$	\$	\$
31105	對白本	Transcript	\$	\$	\$
31106	前期預告片及正式預告片的各種字幕	Miscellaneous Titles Teasers & Trailers	\$	\$	\$
31107	其他(請註明)	Other (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
31200	預告片和製作花絮(包括剪接費用), 及海報設計費用	Trailer and Making-of (including Editing Fee), and Design Fee of Poster			
31201	前期預告片	Teaser	\$	\$	\$
31202	正式預告片	Trailer	\$	\$	\$
31203	製作花絮(包括剪接費用)	Making-of (including Editing Fee)	\$	\$	\$
31204	主要海報設計費用	Design Fee of Main Film Poster	\$	\$	\$
31205	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
31300	母帶物料以供發行、展示及利用擬拍攝電影	Master Materials for Distribution, Exhibition and Exploitation of the Proposed Film			
	母帶物料	Master Materials	\$	\$	\$
共計 Sub-total:			\$	\$	\$
31400	後期製作工作人員差旅費	Post-Production Travel & Accommodation for Crews			
31401	交通/機票	Post-Production Transport / Airfare	\$	\$	\$
31402	住宿	Accommodation	\$	\$	\$
31403	膳食及餐飲	Meal & Beverage	\$	\$	\$
31404	零用金	Per Diem Allowance	\$	\$	\$

參考號碼 Ref No.	項目標題 Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
31405	其他(請註明) Others (Please specify)	\$	\$	\$
共計 Sub-total:		\$	\$	\$
31500	其他(請註明) Others (Please specify)			
	其他(請註明) Others (Please specify)	\$	\$	\$
共計 Sub-total:		\$	\$	\$
後期製作期間總計 Total Post-Production Period		\$	\$	\$
百分比 Percentage				
40100	其他 (包括行政支出、影印及文具等) Others (including Administration Overhead, Photocopy and Stationary, etc.)			
40101	合拍費用(如有) Co-Production Fee (if any)	\$	\$	\$
40102	行政費用 (包括影印及文具等) Administration Overhead (including Photocopy and Stationary, etc.)	\$	\$	\$
40103	法律事務費用 Legal Fee	\$	\$	\$
40104	其他(請註明) Others (Please specify)	\$	\$	\$
共計 Sub-total:		\$	\$	\$
50100	提交政府的交付物料費用 (見「附件甲」第6.7項) Fee of Delivery Materials (see Field 6.7 of Appendix A)			
	提交政府的交付物料費用 (見「附件甲」第6.7項) Fee of Delivery Materials (see Field 6.7 of Appendix A)	\$	\$	\$
共計 Sub-total:		\$	\$	\$
60100	製作成本的核數費用 Audited Fee of Production Costs			
	製作成本的核數費用 Audited Fee of Production Costs	\$	\$	\$
共計 Sub-total:		\$	\$	\$
70100	保險 Insurance			
70101	演員保險 Cast Insurance	\$	\$	\$
70102	工作人員保險 Crew Insurance	\$	\$	\$
70103	部門人員保險 Department Insurance	\$	\$	\$
70104	錯誤和遺漏 Errors and Omissions	\$	\$	\$
70105	財產損壞責任保險 Property Damage Liability Insurance	\$	\$	\$
70106	綜合責任保險 Comprehensive Liability Insurance	\$	\$	\$
70107	第三者責任保險 Third-party Liability Insurance	\$	\$	\$
70108	個人意外保險 Worker's Compensation Insurance for Benefit of Individuals employed	\$	\$	\$
70109	原電影物料保險 Original Film Materials Insurance	\$	\$	\$
70110	各種器材損壞的保險 Insurance Against Damage of Miscellaneous Equipment	\$	\$	\$
70111	其他(請註明) Others (Please specify)	\$	\$	\$
共計 Sub-total:		\$	\$	\$
80100	應急費用 Contingency			
	應急費用 Contingency	\$	\$	\$
共計 Sub-total:		\$	\$	\$
線下總計 TOTAL BELOW-THE-LINE		\$	\$	\$
百分比 Percentage				
線上及線下總計 TOTAL ABOVE- & BELOW-THE-LINE		\$	\$	\$
百分比 Percentage				

(註：就本申請表格而言，本製作預算並不包括擬拍攝電影的有關銷售及發行開支。)
(Note: For the purpose of this Application Form, the sales and distribution expenditures in relation to the Proposed Film shall not be included in this Production Budget.)

1. 線下支出在香港使用之百分比 Percentage of total BELOW-THE-LINE in Hong Kong (最少30%的線下支出須在香港使用 A minimum of 30% of BELOW-THE-LINE must be spent in Hong Kong)	
2. 特許權費用及授權費用佔全片百分比 Percentage of Licensing Fee (10101根據原作品/真人故事改編為電影計劃的特許權費用及30500授權費用(包括音樂、片段及任何知識產權) 除非獲政府批准，否則不得超過實際電影製作成本的10%) (The expenditure on 10101 Licensed Fee of Original Work(s) / Story of Real Person(s) on which the Film Project is based (if any) and 30500 Licensing Fee (including Music, Footage and any Intellectual Property Right) must not exceed 10% of the actual production cost of the film project unless with the approval of the Government otherwise.)	

(如擬拍攝電影為動畫電影長片，而且製作預算為港幣25,000,000以上，請填寫此表格。)

(Please complete this table if the Proposed Film is a feature-length animation film and the amount of Proposed Budget above HKD 25 million.)

1A. 擬拍攝電影名稱		(中文 Chinese)			
Title of Proposed Film		(英文 English)			
2A. 製作預算 (詳細) (請填"0"於沒有支出的項目) (Please fill "0" if there is no expenditure)			總開支Total Expenditure (港幣HK\$)		
參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
線上 ABOVE-THE-LINE					
10100 故事/故事大綱，分場及劇本 Story/Synopsis, Treatement and Screenplay					
10101	根據原作品/真人故事改編為電影計劃的特許權費用(如有)(見「附錄甲」第5項)	Licensed Fee of Original Work(s) / Story of Real Person(s) on which the Film Project is based (if any) (see Field 5 of Appendix A)	\$	\$	\$
10102	編劇(包括故事大綱和分場)	Screenwriter (including Synopsis & Treatment) (數目 No.:)	\$	\$	\$
10103	劇本登記費用	Screenplay Registration Fee(s)	\$	\$	\$
10104	翻譯費用(包括故事大綱、分場和劇本)	Translation Fee (including Synopsis, Treatment & Screenplay)	\$	\$	\$
10105	顧問費用(請註明)	Consultant Fee (Please specify)	\$	\$	\$
10106	故事板	Storyboard	\$	\$	\$
10107	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
10200 主要工作人員及演員 Main Crews and Casts					
10201	製片人	Executive Producer (數目 No.:)	\$	\$	\$
10202	監製	Producer (數目 No.:)	\$	\$	\$
10203	聯合監製	Co-Producer (數目 No.:)	\$	\$	\$
10204	導演	Film Director (數目 No.:)	\$	\$	\$
10205	主要女聲音演員 (包括公司稅金(如有))	Leading Female Voice-over (including tax (if any)) (數目 No.:)	\$	\$	\$
10206	主要男聲音演員(包括公司稅金(如有))	Leading Male Voice-over (including tax (if any)) (數目 No.:)	\$	\$	\$
10207	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
10300 線上差旅費 Above-the-Line Travel & Living					
10301	監製/聯合監製/導演/編劇的差旅費	Traveling & Living - Producer / Co-producer / Director / Screenwriter (數目 No.:)	\$	\$	\$
10302	主要女、男聲音演員的差旅費	Traveling & Living - Leading Female Voice-over / Leading Male Voice-over (數目 No.:)	\$	\$	\$
10303	主要女、男聲音演員經理人/助理的差旅費(試音/拍攝/錄音)	Traveling & Living - Manager / Assistant of Leading Female Voice-over / Leading Male Voice-over (including voice testing, shooting and dubbing) (數目 No.:)	\$	\$	\$
10304	主要工作人員及聲音演員的零用金(請註明)	Main Crews and Voice-over Main Cast (s) - Per Diem Allowance (Please specify) (數目 No.:)	\$	\$	\$
10305	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
10400	其他	Others			
10401	劇本審批費用	Screenplay Censorship Fee	\$	\$	\$
10402	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
線上總計 TOTAL ABOVE-THE-LINE			\$	\$	\$
百分比 Percentage					
線下 BELOW-THE-LINE					
20100	前期製作支出	Pre-Production Costs			
20101	資料搜集費用	Research Fee	\$	\$	\$
20102	差旅費	Travelling Expenditures	\$	\$	\$
20103	交通運輸	Transportation	\$	\$	\$
20104	膳食和住宿	Meal & Accommodation	\$	\$	\$
20105	辦公室用品	Office Supplies	\$	\$	\$
20106	前期其他雜費	Pre-Production - Miscellaneous fees/ expenses	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20200	選角費用 (包括選角工作人員)	Casting Fee (including Casting Crew)			
20201	選角費用	Casting Fee	\$	\$	\$
20202	選角工作人員	Casting Crew	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20300	其他聲音演員 (包括超時費用)	Other Casts (including Overtimes Fees)			
20301	配角聲音演員	Supporting Casts			
	20301-01 女配角	Supporting Actress (數目 No.:)	\$	\$	\$
	20301-02 男配角	Supporting Actor (數目 No.:)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20302	其他聲音演員	Other Casts (數目 No.:)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20400	製片組	Production Unit			
20401	行政監製	Administrative Producer (數目 No.:)	\$	\$	\$
20402	策劃	Associate Producer (數目 No.:)	\$	\$	\$
20403	統籌	Line Producer / Production Coordinator (數目 No.:)	\$	\$	\$
20404	製片	Production Manager (數目 No.:)	\$	\$	\$
20405	助理製片	Assistant Production Manager (數目 No.:)	\$	\$	\$
20406	副導演	Asstistant Director (數目 No.:)	\$	\$	\$
20407	技術指導	Technical Director (數目 No.:)	\$	\$	\$
20408	其他(請註明)	Others (Please specify) (數目 No.:)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20500	美術組	Art Direction Unit			
20501	美術總監	Production Designer (數目 No.:)	\$	\$	\$
20502	美術指導	Art Director (數目 No.:)	\$	\$	\$
20503	助理美術指導	Assistant Art Director (數目 No.:)	\$	\$	\$
20504	概念設計	Conceptual Art	\$	\$	\$
20505	人物設計	Character Design	\$	\$	\$
20506	道具設計	Props Design	\$	\$	\$
20507	場景設備	Scene Design	\$	\$	\$
20508	特效設計	Visual Effects (VFX) Design	\$	\$	\$
20509	色指定	Color Screenplay	\$	\$	\$
20510	分鏡表	Storyboard	\$	\$	\$
20511	動態分鏡	Animatic	\$	\$	\$
20512	動態故事板-配音	Voice-over for Animatic	\$	\$	\$
20513	動態故事板-聲音特效	Sound Effects for Animatic	\$	\$	\$
20514	動態故事板-音樂	Background Music for Animatic	\$	\$	\$
20515	參考片製作	Reference Video Making	\$	\$	\$
20516	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
20600	三維(3D)動畫製作	Three-Dimensional (3D) Animation Production			
20601	三維人物模型	3D Character CG Model	\$	\$	\$
20602	三維背景模型	3D Background Model	\$	\$	\$
20603	三維道具模型	3D Prop Model	\$	\$	\$
20604	三維紋理和材質貼圖	3D Texture	\$	\$	\$
20605	三維骨骼和框架綁定	3D Rigging and Model Set Up	\$	\$	\$
20606	三維構圖	3D Layout	\$	\$	\$
20607	三維動作製作	3D Motion	\$	\$	\$
20608	動作捕捉	Motion Capture	\$	\$	\$
20609	三維場景設定	3D Set Dress	\$	\$	\$
20610	特效製作	Special Visual Effects	\$	\$	\$
20611	陰影和燈光製作	Shading and Lighting	\$	\$	\$
20612	背景繪製	Matte Painting	\$	\$	\$
20613	三維渲染	3D Rendering	\$	\$	\$
20614	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20700	平面(2D)動畫製作	Two-Dimensional (2D) Animation Production			
20701	平面動畫草稿	2D Rough Animation	\$	\$	\$
20702	平面原畫	2D Key Animation	\$	\$	\$
20703	平面中間畫和清稿	2D In-Between Animation and Clean Up	\$	\$	\$
20704	平面人物著色	2D Character Ink and Paint	\$	\$	\$
20705	平面場景構圖	2D Background Layout	\$	\$	\$
20706	平面背景著色	2D Background Painting	\$	\$	\$
20707	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20800	定格動畫	Stop Motion Animation			
20801	模型	Model Making	\$	\$	\$
20802	背景	Set Building	\$	\$	\$
20803	燈光	Lighting	\$	\$	\$
20804	動畫拍攝	Animation and Frame Capture	\$	\$	\$
20805	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
20900	特效製作	Special Visual Effects			
20901	三維特效製作	3D Special Visual Effects	\$	\$	\$
20902	平面特效製作	2D Special Visual Effects	\$	\$	\$
20903	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21000	三維/平面合成和渲染	3D/2D Compositing & Rendering			
21001	三維/平面合成	3D/2D Compositing	\$	\$	\$
21002	三維/平面渲染	3D/2D Rendering	\$	\$	\$
21003	最終輸出	Final Output	\$	\$	\$
21004	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21100	製作特輯	"Making Of"			
21101	拍攝製作特輯	"Making Of" Shoot	\$	\$	\$
21102	花絮	"Making Of" Editing & Digital Output	\$	\$	\$
21103	宣傳片剪輯	Trailer Editing & Digital Output	\$	\$	\$
21104	宣傳片配音	Trailer VO Recording	\$	\$	\$
21105	宣傳片音樂、聲效及混音	Trailer Music, SFX & Audio Mix	\$	\$	\$
21106	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
21200	會計	Account			
	會計	Account	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21300	電腦	Computer			
21301	電腦硬件及軟件	Computer Hardware & Software	\$	\$	\$
21302	系統管理	System Management	\$	\$	\$
21303	系統支援	System Support	\$	\$	\$
21304	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
21400	中期製作差旅費	Mid-Production Travel & Living			
21401	監製的差旅費	Traveling & Living - Producer	\$	\$	\$
21402	導演的差旅費	Traveling & Living - Film Director	\$	\$	\$
21403	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
動畫製作期間總計 Total Animation Production Period:			\$	\$	\$
百分比 Percentage					
30100	後期工作人員薪金及費用	Fees of Post-Production Crews and Expenditures			
30101	後期製作指導	Post-Production Supervisor (數目 No.:)	\$	\$	\$
30102	後期製作統籌	Post-Production Co-ordinator (數目 No.:)	\$	\$	\$
30103	助理後期製作統籌	Post-Production Assistant Co-ordinator (數目 No.:)	\$	\$	\$
30104	剪接師	Editor (數目 No.:)	\$	\$	\$
30105	剪接師助理	Assistant Editor (數目 No.:)	\$	\$	\$
30106	音效剪接師	Sound Effects Editor (數目 No.:)	\$	\$	\$
30107	額外後期製作員工	Additional Post-Production Crew (數目 No.:)	\$	\$	\$
30108	其他後期製作人員	Other Post-Production Crews (數目 No.:)	\$	\$	\$
30109	數碼剪接配套	Digital Editing Package	\$	\$	\$
30110	聲音同步剪接額外費用	Extra Fee for Synchronization Sound Editing	\$	\$	\$
30111	硬盤、錄影帶及鐳射碟	Hard Disk, Video Tape & Compact Disc	\$	\$	\$
30112	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30200	膳食、餐飲及交通運輸	Meal, Beverage & Transportation			
30201	膳食及餐飲	Meal & Beverage	\$	\$	\$
30202	交通運輸	Transportation	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30300	音樂配樂	Music Scoring			
30301	作曲家	Composer (數目 No.:)	\$	\$	\$
30302	樂團(包括指揮家)	Musical Group (including Conductor)	\$	\$	\$
30303	歌手及合唱隊(請註明)	Singer & Chorus (Please specify)	\$	\$	\$
30304	特別樂器租賃(請註明)	Special Instrument Rentals (Please specify)	\$	\$	\$
30305	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30400	主題曲及/或插曲費用	Fee(s) of Theme Song and/or Episode(s)			
30401	作曲家	Composer	\$	\$	\$
30402	編曲家	Arranger	\$	\$	\$
30403	填詞家	Lyricist	\$	\$	\$
30404	歌手及合唱隊(請註明)	Singer & Chorus (Please specify)	\$	\$	\$
30405	特別樂器租賃(請註明)	Special Instrument Rentals (Please specify)	\$	\$	\$
30406	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
30500	授權費用(包括音樂、片段及任何知識產權)	Licensing Fee (including Music, Footage and any Intellectual Property Right)			
30501	音樂授權費用(請註明)	Music Licensing Fee (Please specify)	\$	\$	\$
30502	片段授權費用(請註明)	Footage Licensing Fee (Please specify)	\$	\$	\$
30503	其他知識產權授權費用(請註明)	Other Intellectual Property Right Licensing Fee (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30600	後期音響(包括補配對白、音效/擬音、混音及母帶處理)	Post-Production Sound (including Re-recording Dialogue, Sound Effect/Foley, Sound Mixing and Mastering)			
30601	音效師	Foley Artist (數目 No.:)	\$	\$	\$
30602	對白配音(包工作人員費)	Dialogue Dubbing (including Labour Cost) (數目 No.:)	\$	\$	\$
30603	補錄對白設備(包工作人員費)	Automatic Dialogue Replacement Facilities (including Labor Cost) (數目 No.:)	\$	\$	\$
30604	口述影像聲帶	Audio Description Track	\$	\$	\$
30605	效果及環境聲錄音設備	Foley & Ambience Recording Facilities	\$	\$	\$
30606	混音	Mixing & Mastering	\$	\$	\$
30607	光學聲片(如有)	Optical Sound Film (Materials & Processing)(if any)	\$	\$	\$
30608	額外錄音室設備	Extra Studio Facilities	\$	\$	\$
30609	遺失和損毀賠償	Loss & Damage	\$	\$	\$
30610	交通運輸	Transportation	\$	\$	\$
30611	差旅費	Travel & Living	\$	\$	\$
30612	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30700	杜比數碼頻譜錄音(SRD)授權費用(如有)	Dolby Spectral Recording (SRD) Licence Fee (if any)			
	杜比數碼頻譜錄音授權費用(如有)	Dolby Spectral Recording (SRD) Licence Fee (if any)	\$	\$	\$
共計 Sub-total:			\$	\$	\$
30800	後期沖印(如有)	Film & Laboratory for Post-Production (if any)			
30801	整套數碼影院裝置(DCP) / A-拷貝	Digital Cinema Package (DCP) / A-Copy	\$	\$	\$
30802	沖印(如有)	Developing & Processing (if any)	\$	\$	\$
30803	前端空白片(如有)	Leaders (if any)	\$	\$	\$
30804	光學效果及複印底片(如有)	Optical Effects & Dupe Negative (if any)	\$	\$	\$
30805	膠片轉磁帶(如有)	Telecine (if any)	\$	\$	\$
30806	調色(如有)	Color Grading (if any)	\$	\$	\$
30807	菲林灌錄及輸出(如有)	Film Recording & Output (if any)	\$	\$	\$
30808	輸出底片顯影(如有)	Output Negative Developing(if any)	\$	\$	\$
30809	配光拷貝(如有)	Check Print (if any)	\$	\$	\$
30810	前期預告片及正式預告片	Teaser & Trailer	\$	\$	\$
30811	審批用片	Censorship Copy	\$	\$	\$
30812	遺失及損壞	Film & Lab-P.P. Loss & Damages	\$	\$	\$
30813	消耗品和損毀賠償	Consumable & Damages	\$	\$	\$
30814	物料(包DAT, 硬盤及其他)購買	Materials (including DAT, Hard Disk & Others) - Purchases	\$	\$	\$
30815	其他(請註明)	Others (Please specify)	\$	\$	\$
共計 Sub-total:			\$	\$	\$

參考號碼 Ref No.	項目標題	Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
30900	數碼中間片(DI) (包括第一個DCP)	Digital Intermediate (DI) (including the first Digital Cinema Package (DCP))			
	整套數碼中間片輸出及輸入 (包括第一個DCP)	DI. Package (including the first DCP)	\$	\$	\$
		共計 Sub-total:	\$	\$	\$
31000	片頭/片尾及字幕	Credits & Subtitles			
31001	片頭(包含片名)	Front Credit (including Film Title)	\$	\$	\$
31002	片尾	End Credit	\$	\$	\$
31003	對白及說明字幕	Sub-titles	\$	\$	\$
31004	翻譯	Translation	\$	\$	\$
31005	對白本	Transcript	\$	\$	\$
31006	前期預告片及正式預告片的 各種字幕	Miscellaneous Titles Teasers & Trailers	\$	\$	\$
31007	其他(請註明)	Others (Please specify)	\$	\$	\$
		共計 Sub-total:	\$	\$	\$
31100	預告片和製作花絮(包括剪接 費用), 及海報設計費用	Trailer and Making-of (including editing fee), and Design Fee of Poster			
31101	前期預告片	Teaser	\$	\$	\$
31102	正式預告片	Trailer	\$	\$	\$
31103	製作花絮(包括剪接費用)	Making-of (including Editing Fee)	\$	\$	\$
31104	主要海報設計費用	Design Fee of Main Film Poster	\$	\$	\$
31105	其他(請註明)	Others (Please specify)	\$	\$	\$
		共計 Sub-total:	\$	\$	\$
31200	母帶物料以供發行、展示及 利用擬拍攝電影	Master Materials for Distribution, Exhibition and Exploitation of the Proposed Film			
	母帶物料	Master Materials	\$	\$	\$
		共計 Sub-total:	\$	\$	\$
31300	後期製作工作人員差旅 費	Post-Production Travel & Accomodation for Crews			
31301	交通/機票	Post-Production Overseas Transport / Airfare	\$	\$	\$
31302	住宿	Accommodation	\$	\$	\$
31303	膳食及餐飲	Meals & Beverage	\$	\$	\$
31304	零用金	Per Diem Allowance	\$	\$	\$
31305	其他(請註明)	Others (Please specify)	\$	\$	\$
		共計 Sub-total:	\$	\$	\$
31400	其他(請註明)	Others (Please specify)			
	其他(請註明)	Others (Please specify)	\$	\$	\$
		共計 Sub-total:	\$	\$	\$
	後期製作期間總計	Total Post-Production Period	\$	\$	\$
	百分比 Percentage				
40100	其他(包括行政支出、影印 及文具等)	Others (including Administration Overhead, Photocopy and Stationary, etc.)			
40101	合拍費用(如有)	Co-Production Fee (if any)	\$	\$	\$
40102	行政費用(包括影印及文具 等)	Administration Overhead (including Photocopy and Stationary, etc.)	\$	\$	\$
40103	法律事務費用	Legal Fee	\$	\$	\$
40104	其他(請註明)	Others (Please specify)	\$	\$	\$
		共計 Sub-total:	\$	\$	\$
50100	提交政府的交付物料費用 (見「附件甲」第6.7項)	Fee of Delivery Materials (see Field 6.7 of Appendix A)			
	提交政府的交付物料費用 (見「附件甲」第6.7項)	Fee of Delivery Materials (see Field 6.7 of Appendix A)	\$	\$	\$
		共計 Sub-total:	\$	\$	\$

參考號碼 Ref No.	項目標題 Category Title	香港 Hong Kong	香港以外 Outside Hong Kong	合計 TOTAL
60100	製作成本的核數費用 Audited Fee of Production Costs			
	製作成本的核數費用 Audited Fee of Production Costs	\$	\$	\$
	共計 Sub-total:	\$	\$	\$
70100	保險 Insurance			
70101	聲音演員保險 Cast Insurance	\$	\$	\$
70102	工作人員保險 Crew Insurance	\$	\$	\$
70103	部門人員保險 Department Insurance	\$	\$	\$
70104	錯誤和遺漏 Errors and Omissions	\$	\$	\$
70105	財產損壞責任保險 Property Damage Liability Insurance	\$	\$	\$
70106	綜合責任保險 Comprehensive Liability Insurance	\$	\$	\$
70107	第三者責任保險 Third-party Liability Insurance	\$	\$	\$
70108	個人意外保險 Worker's Compension Insurance for Benefit of Individuals employed	\$	\$	\$
70109	原電影物料保險 Original Film Materials Insurance	\$	\$	\$
70110	各種器材損壞的保險 Insurance Against Damage of Miscellaneous Equipment	\$	\$	\$
70111	其他(請註明) Others (Please specify)	\$	\$	\$
	共計 Sub-total:	\$	\$	\$
80100	應急費用 Contingency			
	應急費用 Contingency	\$	\$	\$
	共計 Sub-total:	\$	\$	\$
	線下總計 TOTAL BELOW-THE-LINE	\$	\$	\$
	百分比 Percentage			
	線上及線下總計 TOTAL ABOVE- & BELOW-THE-LINE	\$	\$	\$
	百分比 Percentage			

(註：就本申請表格而言，本製作預算並不包括擬拍攝電影的有關銷售及發行開支。)
(Note: For the purpose of this Application Form, the sales and distribution expenditures in relation to the Proposed Film shall not be included in this Production Budget.)

1. 線下支出在香港使用之百分比 Percentage of total BELOW-THE-LINE in Hong Kong (最少30%的線下支出須在香港使用 A minimum of 30% of BELOW-THE-LINE must be spent in Hong Kong)	
2. 特許權費用及授權費用佔全片百分比 Percentage of Licensing Fee (10101根據原作品/真人故事改編為電影計劃的特許權費用及30500授權費用(包括音樂、片段及任何知識產權) 除非獲政府批准，否則不得超過實際電影製作成本的10%) (The expenditure on 10101 Licensed Fee of Original Work(s) / Story of Real Person(s) on which the Film Project is based (if any) and 30500 Licensing Fee (including Music, Footage and any Intellectual Property Right) must not exceed 10% of the actual production cost of the film project unless with the approval of the Government otherwise.)	

Authorisation to Disclose Confidential Information and Personal Data

To: The Government of the Hong Kong Special Administrative Region ("Government") as represented by the Commissioner for Cultural and Creative Industries

Date

Film Production Grant Scheme for Promoting Chinese Culture ("GSPCC")

We hereby agree to provide personal data (as defined under the Personal Data (Privacy) Ordinance (Cap. 486) ("PDPO")) as required in our application for the GSPCC ("Application"). We have read and understood paragraph 18 of the Guide to Application ("Guide") in relation to handling of information, and agree that the personal data provided may be used, transferred and/or disclosed by the Government, Hong Kong Film Development Council ("HKFDC") and the Secretariat of HKFDC ("Secretariat") for the purposes specified in paragraph 18.1 of the Guide.

We hereby authorise and request the Government, HKFDC and the Secretariat to make and send copies of our Application including the Appendices together with all required documents (including but not limited to all copyrighted works such as Logline, Synopsis and Screenplay) (altogether "Materials") to the relevant parties (including any persons invited by the HKFDC to assess the Application, any Committee assigned by the HKFDC to administer the GSPCC and other representatives of the Government for evaluation and assessment under the GSPCC and other incidental purposes.

We warrant to the Government that all Materials are free from encumbrances and the use or possession by the Government, HKFDC, the Secretariat, their employees and authorised persons of the Materials for any of the purposes relating to our Application or the implementation of the Film Development Fund ("FDF") do not and will not infringe any Intellectual Property Rights or any other rights of any person. In any event, we acknowledge and warrant to the Government that we have obtained the consent from the relevant party(ies) (including without limitation all third party owners of the Intellectual Property Rights of all works and materials which have been used, adapted or incorporated in providing the Materials) to the intent and effect that the Government may lawfully use and/or release the Materials to the abovementioned parties for the stated purposes in the Guide.

We acknowledge and agree that it is our sole responsibility to ensure that our Application and all required documents (including but not limited to all copyrighted works such as Logline, Synopsis and Screenplay) comply with and to be protected under the laws of Hong Kong (including the laws relating to Intellectual Property Rights). Under no circumstances shall the Government, the HKFDC, the Secretariat, any persons invited by the HKFDC to assess the Application, any Committee assigned by the HKFDC to administer the GSPCC and other representatives of the Government be held liable for any infringement or alleged infringement of Intellectual Property Rights or any other rights caused by or relating to our Application or the implementation of FDF.

We acknowledge and agree that we shall indemnify and keep the Government, HKFDC, the Secretariat, their employees and authorised persons fully and effectively indemnified against all costs, claims, demands, expenses and liabilities of whatsoever nature arising from or incurred by reason of any actions and/or claims made in respect of infringement or alleged infringement of Intellectual Property Rights or any other rights, or information or personal data subject to the PDPO which action and/or claim would not have arisen but for our negligence or omission, any of our employees, contractors or agents (or any one acting on its/their behalf) in connection with our Application or the implementation of FDF.

Applicant (Company Name) :

Authorised Person (Name) :

(Position) :

(Telephone No.) :

(Email Address) :

Signed by Applicant/Authorised Person
for and on behalf of Applicant

[\[delete as appropriate\]](#)

(Signature):

(Company Chop):

(Date) :

(Appendix D-1 should be used if the Company Director of the Applicant or the person(s) who has/have a Controlling Interest in the Applicant is a natural person.)

[FOR INDIVIDUALS]

IN THE MATTER of an application for Government Grant under Film Production Grant Scheme for Promoting Chinese Culture

and

IN THE MATTER of the Oaths and Declarations Ordinance (Cap. 11)

STATUTORY DECLARATION

I, [insert name] (Chinese) [insert name] (English) (HKID No.: [insert number]), of

[redacted], Hong Kong, being
[insert address]

[the director/ shareholder] of [Company No.:]
[delete as appropriate] [insert name of Applicant / ProdCo] [insert number]

("the Company") do solemnly and sincerely declare that:

- 1 I have never been convicted in the Hong Kong Special Administrative Region of any offence of bribery, false accounting, corruption or dishonesty or any offence involving lack of candour or trust;

OR

my criminal record in the Hong Kong Special Administrative Region in respect of offences under the laws of the Hong Kong of bribery, false accounting, corruption or dishonesty or involving lack of candour or trust is set out in Schedule 1 attached; and

[delete as appropriate]

- 2 I have never been convicted in any place outside the Hong Kong Special Administrative Region in respect of conduct which, if done in the Hong Kong Special Administrative Region, would constitute or form part of the criminal record in the Hong Kong Special Administrative Region as mentioned in (1);

OR

my criminal record in places outside the Hong Kong Special Administrative Region in respect of conduct which, if done in the Hong Kong Special Administrative Region, would constitute or form part of my criminal record in the Hong Kong Special Administrative Region as mentioned in (1) is set out in Schedule 2 attached.

[delete as appropriate]

AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Ordinance (Cap. 11).

(Signed)

DECLARED at _____ in the Hong Kong Special Administrative Region this day of _____.

Before me,

[Signature and designation, i.e. Justice of Peace/Notary Public/Commissioner of Oaths]

Schedule 1

The criminal record(s) referred to in paragraph (1) in the Declaration

Schedule 2

The criminal record(s) referred to in paragraph (2) in the Declaration

(Appendix D-2 should be used if the Company Director of the Applicant or the person(s) which has/have a Controlling Interest in the Applicant is a corporation.)

[FOR CORPORATIONS]

IN THE MATTER of an application for Government Grant under Film
Production Grant Scheme for Promoting Chinese Culture
and
IN THE MATTER of the Oaths and Declarations Ordinance (Cap. 11)

STATUTORY DECLARATION

I, [insert name] (Chinese) [insert name] (English) (HKID No.: [insert number]) of

[insert address], Hong Kong, being

the director of _____ [Company No.: _____]
[insert name of the corporation] *[insert number]*

("the Company") do solemnly and sincerely declare that:

- 1 the Company is the [director/shareholder] of _____ ;
 [delete as appropriate] [insert name of the Applicant/ ProdCo]

- 2 the Company has never been convicted in the Hong Kong Special Administrative Region of any offence of bribery, false accounting, corruption or dishonesty or any offence involving lack of candour or trust

OR

the Company's criminal record in Hong Kong in respect of offences under the laws of the Hong Kong of bribery, false accounting, corruption or dishonesty or involving lack of candour or trust is set out in Schedule 1 attached; and

[delete as appropriate]

- 3 the Company has never been convicted in any place outside the Hong Kong Special Administrative Region in respect of conduct which, if done in the Hong Kong Special Administrative Region, would constitute or form part of the criminal record in the Hong Kong Special Administrative Region as mentioned in (2);

OR

the Company's criminal record in places outside the Hong Kong Special Administrative Region in respect of conduct which, if done in the Hong Kong Special Administrative Region, would constitute or form part of my criminal record in the Hong Kong Special Administrative Region as mentioned in (2) is set out in Schedule 2 attached.

[delete as appropriate]

AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Ordinance (Cap. 11)

(Signed)

DECLARED at _____ in the Hong Kong Special Administrative Region this day of _____.

Before me,

[Signature and designation, i.e. Justice of Peace/Notary Public/Commissioner of Oaths]

Schedule 1

The criminal record(s) referred to in paragraph (2) in the Declaration

Schedule 2

The criminal record(s) referred to in paragraph (3) in the Declaration

Checklist of Documents to be submitted by an Applicant (for reference only)

1	☐	One (1) certified true copy of Business Registration Certificate of the Applicant
2	☐	One (1) certified true copy of Certificate of Incorporation of the Applicant and Certificate of Change of Name of the Applicant (if any)
3	☐	One (1) certified true copy of Applicant's latest Annual Return together with any Notification of Change of Secretary and Director filled with the Companies Registry
4	☐	One (1) certified true copy of Audited accounts or financial statement of the Applicant
5	☐	One (1) original signed copy of "Authorization to Disclosure Confidential Information" from the Applicant for the delivery of its Application (including this Application Form, all documents under this checklist and other required information in accordance with this Application Form and Guide to Application for GSPCC)
6	☐	One(1) certified true copy of Logline (around 50 words) and Synopsis (around 500 words) of the Screenplay of the Proposed Film
7	☐	Two (2) certified true copies of feature-length Screenplay of the Proposed Film written and in the industry format with pages numbered (one stapled and one unbound) which must be duly signed by the Applicant
8	☐	One (1) certified true copy of the plan for achieving the objectives of the GSPCC of the Proposed Film
9	☐	Certified true copy(ies) of the third-party academic or Chinese cultural consultant's profile and proof of professional qualifications, if the Proposed Film involves elements of Chinese culture, history, or references (if available)
10	☐	One (1) certified true copy of Treatment of Screenplay of the Proposed Film (optional)
11	☐	One (1) certified true copy of character description of Screenplay of the Proposed Film (optional)
12	☐	One (1) certified true copy of targeted audience of the Proposed Film (optional)
13	☐	One (1) certified true copy of creative vision or footage demo of the Proposed Film (optional)
14	☐	One (1) certified true copy of storyboard of the Proposed Film (optional)
15	☐	One (1) certified true copy of mood board of the Proposed Film (optional)
16	☐	One (1) certified true copy of character(s) and background design of the Proposed Film (for a feature-length animation film only)
17	☐	One (1) footage demo of the Proposed Film (for a feature-length animation film only)
18	☐	One (1) certified true copy of production schedule including the number of shooting days during the Principal Photography of the Proposed Film
19	☐	One (1) certified true copy of cashflow schedule of the Proposed Film
20	☐	Certified true copies of Hong Kong identity cards of all Film Director(s)
21	☐	Certified true copy(ies) of all Film Director(s)'s filmography
22	☐	Certified true copy(ies) of all Film Director(s)'s creative concept of how to convey the spirit and values of Chinese culture of the Proposed Film (around five hundred (500) words)
23	☐	Certified true copy(ies) of all Film Producer(s)'s filmography
24	☐	Certified true copy(ies) of all Film Producer(s)'s statement(s) of the Proposed Film
25	☐	First four alphanumeric characters of HKID No. of Main Casts of the Proposed Film
26	☐	Certified true copy(ies) of the introduction of the main creative team members
27	☐	Certified true copies of agreements or letters of intent in respect of engagement of Main Crews and Casts, insurance policy/quotation etc (if any)
28	☐	Certified true copies of agreements or letters of intent signed between the Applicant and third-party film financiers proving that third-party financing for the Proposed Film has been secured to the satisfaction of the Government
29	☐	One (1) certified true copy of the initial marketing plan and distribution strategy of the Proposed Film, such as: marketing plan, targeted territories and audiences, sales and promotional strategy in the targeted territories, targeted achievements, estimation of income, etc.
30	☐	Certified true copies of letters of intent in respect of sales and distribution of the Proposed Film. (if any)
31	☐	Certified true copy(ies) of the authorisation document(s) or licensing agreement(s) or release(s) of Original Work(s)/Story of Real Person(s) (if any)